



YEARLY STATUS REPORT - 2022-2023

Part A

Data of the Institution

1.Name of the Institution		PANSKURA BANAMALI COLLEGE
• Name of the Head of the institution	Prof. (Dr.) Nandan Bhattacharyya	
• Designation	Principal	
• Does the institution function from its own campus?	Yes	
• Phone No. of the Principal	9434453188	
• Alternate phone No.		
• Mobile No. (Principal)	9434453188	
• Registered e-mail ID (Principal)	principal.pbc@gmail.com	
• Address	Panskura R.S., District- Purba Medinipur, Pin- 721152, West Bengal	
• City/Town	Panskura	
• State/UT	West Bengal	
• Pin Code	721152	
2.Institutional status		
• Autonomous Status (Provide the date of conferment of Autonomy)	18/09/2017	
• Type of Institution	Co-education	
• Location	Semi-Urban	

• Financial Status	UGC 2f and 12(B)				
• Name of the IQAC Co-ordinator/Director	Dr. Nirmalya Das				
• Phone No.	03228291274				
• Mobile No:	9433382512				
• IQAC e-mail ID	iqac.pbca@gmail.com				
3. Website address (Web link of the AQAR (Previous Academic Year))	https://panskurabanamalicollege.org/AQAR_2020-21.pdf				
4. Was the Academic Calendar prepared for that year?	Yes				
• if yes, whether it is uploaded in the Institutional website Web link:	https://panskurabanamalicollege.org/academic-calander.php				
5. Accreditation Details					
Cycle	Grade	CGPA	Year of Accreditation	Validity from	Validity to
Cycle 1	A	85.25	2005	25/02/2005	24/02/2010
Cycle 2	A	3.11	2016	05/11/2016	31/12/2023
6. Date of Establishment of IQAC			19/10/2015		
7. Provide the list of Special Status conferred by Central and/or State Government on the Institution/Department/Faculty/School (UGC/CSIR/DST/DBT/ICMR/TEQIP/World Bank/CPE of UGC, etc.)?					
Institution/ Department/Faculty/School	Scheme	Funding Agency	Year of Award with Duration	Amount	
College	DST-FIST (Govt. of India)	DST-GOI	31/12/2016	6200000	
College	RUSA	MHRD	11/09/2019	15000000	
College	INSPIREFELLOW	Govt. of India	Nil	900000	
8. Provide details regarding the composition of the IQAC:					

<ul style="list-style-type: none"> • Upload the latest notification regarding the composition of the IQAC by the HEI 	View File	
9.No. of IQAC meetings held during the year	3	
<ul style="list-style-type: none"> • Were the minutes of IQAC meeting(s) and compliance to the decisions taken uploaded on the institutional website? 	Yes	
<ul style="list-style-type: none"> • If No, please upload the minutes of the meeting(s) and Action Taken Report 	No File Uploaded	
10.Did IQAC receive funding from any funding agency to support its activities during the year?	No	
<ul style="list-style-type: none"> • If yes, mention the amount 		
11.Significant contributions made by IQAC during the current year (maximum five bullets)		
<p>1. Enhance the quality of the teaching and learning process by arranging seminars and webinars in collaboration with several colleges and departments of the college. Renowned experts from other institutions to speak for the students' academic growth. The department like B ED, Botany and History conducted 5 webinars in collaboration with the IQAC of the college.</p>		
<p>2. Conduct induction programme in collaboration with the Academic Council of the college for newly admitted UG and PG students. The IQAC also initiate the awareness programme regarding anti-ragging campaign within the college campus jointly with the anti-ragging cell.</p>		
<p>3. The IQAC initiate the awareness programme to maintain the health and hygiene condition of students, faculty and staff as per government guidelines of post COVID situation. A committee was formed to look after this matter for regular cleaning and sanitization of the classrooms and campus.</p>		
<p>4. Monitoring the progression of development work of science laboratories under RUSA 2.0 project with the Establishment and Building Committee of the college. Under the guidance of the Principal of the college, the cell proposed to purchase more</p>		

computers and instruments for the laboratories as per the requirement of various departments.

5. Monitor the research activities under Research Center in science affiliated to Vidyasagar University as per UGC guidelines. The IQAC also encouraging the faculty members for opening the research center in Arts and Humanities to increase the research activities in the college.

12. Plan of action chalked out by IQAC at the beginning of the academic year towards quality enhancement and the outcome achieved by the end of the academic year:

Plan of Action	Achievements/Outcomes
<p>1. Curriculum Aspect</p> <p>i. The faculty members of all academic departments meet with the IQAC team to prepare the UG syllabus under NEP curriculum in accordance with UGC guidelines.</p> <p>ii. The IQAC suggested various proposals for implementing new syllabus for autonomous system</p>	<p>1. The syllabus was discussed in detail by the BOS of each department, and preparations for examination-related activities were considered. 2. Monitoring the departmental discussion regarding progression of academic activities. 3. Concerns about academic policy making for the development of institutional activities have been discussed by the Academic Council, the Board of Studies, and other committees to the Governing Body. 4. The Governing Body of the college established several committees to look after the academic affairs to attain the quality of higher education after approving the IQAC's recommendations.</p>
<p>2. Teaching learning evaluation</p> <p>i. Enhancing the teaching and learning process. ii. Supervising the examination system and analyzing results. iii. Monitoring departmental activities and their progress.</p>	<p>1. Invited experts from various universities and research institutions to conduct classes in our PG departments and deliver seminar lectures. 2. To enhance the academic system of the college by maintaining the course files system through LMS of the college ERP. 3. The end semester result analyze by the departments to assess the level of achievement. 4. The departments will ensure proper implementation of the Continuous Internal Assessment process in accordance with the guidelines of Controller of Examinations as proposed Academic Council of the autonomous system. 5. The departments have consistently organized mentor-mentee programs, created wall</p>

	<p>magazines, held welcome ceremonies for new students, organized farewell programs for graduating students, and conducted career counseling programs for higher studies.</p>
<p>3. Research consultancy & extension i. Monitoring the research activities within the college under the Science Research Center affiliated to Vidyasagar University in accordance with UGC guidelines. ii. Engaging teachers in research activities. iii. Conducting extension work by the NSS students and NCC groups.</p>	<p>1. The Vidyasagar University-approved Research Centre in Science has commenced its operations under the guidance of the Research Steering Committee and the Ph.D. committee appointed by the university. 2. Faculty members from the arts and science departments, including the Principal, are actively involved in research projects supported by the DST and UGC schemes. 3. The college's NSS units are actively involved in community service, while NCC cadets participate in the Swachha Bharat program. 4. The NSS unit students organize an Environment Awareness program for the local community.</p>
<p>4. Infrastructure & learning resources i. Monitoring the upgrades of laboratories ii. Ensure the maintenance of boys' hostel and students' common rooms. iii. Enhance internet and library facilities. iv. Monitoring the supply of study materials through student portal.</p>	<p>1. Initiation of up gradation and renovation of laboratories such as Physics, Geography, Botany, Physiology and Mathematics by PWD. 2. Two sanitary napkin vending machines and an incinerator are maintained in the girls' common rooms in the APC Building and Golden Jubilee Building. The boys' hostel room has been renovated. 3. High-speed internet facilities are available in all academic departments, as well as in the library and office. 4. The library management system has undergone an upgrade, and a</p>

	<p>library website has been created to provide access to a variety of books and journals for students. 5. Ongoing renovation work is being carried out within the college buildings.</p>
<p>5.Student Support & Progression i. Providing academic assistance to students ii. Enabling students to access scholarships for financial aid iii. Enhancing infrastructure facilities for students iv. Conducting awareness programs for students</p>	<p>1. Faculty members upload study material for students in LMS on the student portal, making it accessible to all students. 2. Guest faculties are appointed in various academic departments to enhance academic quality. 3. Students are enrolled in different scholarship schemes offered by the Government of India and West Bengal. 4. Infrastructural development includes hostel facilities for male and female students, a gymnasium, indoor and outdoor sports facilities, and classrooms equipped with ICT facilities, online admission processes for UG, PG & Training courses, as well as canteen, and online payment services for students. 5. The IQAC promotes awareness programs and encourages sub-committee members to involve students in anti-ragging efforts, addressing student grievances, promoting library usage, and raising awareness about available facilities and courses.</p>
<p>6.Governance, Leadership and Management i. Supervise the financial audit. ii. Adhere to the regulations of Higher Education. iii. Facilitate coordination among various committees for development.</p>	<p>1. The quality and effectiveness of academic programs, student services, and institutional operations are ensured by management processes. 2. IQAC regularly monitors academic performance affairs. 3. Both the Internal and Statutory Financial</p>

	<p>audits have been completed up to 2021-22. 4. Admission to all courses has been conducted through an online process. 5. The Research Center in Science operates in an interdisciplinary mode with the permission of Vidyasagar University. 6. The Teachers' Council and statutory and non-statutory committees on Finance, Academics, Establishment, Purchase, Library, Women's cell, Students Grievance Redressal, Placement & Promotion have collaborated with IQAC.</p>
<p>7. Institutional Values and Best Practices</p> <p>i. Provide facilities for students with disabilities.</p> <p>ii. Ensure the campus environment is clean and sustainable.</p>	<p>. The college administration upholds effective governance and leadership structures that offer strategic guidance, supervision, and answerability. This includes promoting open communication, collaborative decision-making, and cooperation among governing bodies, administrators, faculty, and staff. 2. The development of facilities for differently able (Divyangjan) students includes the provision of special toilets. 3. To reduce traditional energy consumption, the solar power produced is transferred to the college's main grid. 4. Steps have been taken to create a green and clean environment, and a green audit has been conducted in accordance with UGC and other statutory body guidelines. 5. Students are educated about human values and ethics.</p>
<p>13. Was the AQAR placed before the statutory body?</p>	<p>Yes</p>

<ul style="list-style-type: none"> Name of the statutory body 	
Name of the statutory body	Date of meeting(s)
Governing Body, Panskura Banamali College (AUTONOMOUS)	18/01/2024
14. Was the institutional data submitted to AISHE ?	Yes
<ul style="list-style-type: none"> Year 	
Year	Date of Submission
2022	19/03/2024
15. Multidisciplinary / interdisciplinary	
<p>i. Panskura Banamali College (Autonomous) implements the triple major system, offering students a wide range of learning opportunities across different disciplines. The programs provided are both multidisciplinary and interdisciplinary. ii. The Science, Arts, and Commerce programs are all interdisciplinary. The various departments of the college offer interdisciplinary and multidisciplinary courses under the Choice-based Credit System (C.B.C.S). iii. Students can select multidisciplinary and interdisciplinary elective courses from the Science, Humanities, and Commerce, streams. iv. Additionally, the college has introduced project papers at the undergraduate level, allowing students to choose discipline-specific or interdisciplinary topics for their projects.</p>	
16. Academic bank of credits (ABC):	
<p>i. The concept of Academic Bank of Credits (ABC) is implemented in the Indian education system to enable students to accumulate and transfer academic credits earned across various institutions and programs. ii. Panskura Banamali College (Autonomous) adheres to the norms and guidelines of Academic Bank Credit (ABC) and is in the process of uploading students' mark sheets and credits to the ABC. iii. The college authority initiate the system which is in progress depends on the timely completion and readiness of the ABC portal for use. iv. All programs at the College operate under a choice-based credit system (CBCS), and the Academic Council of the College is</p>	

currently formulating a resolution regarding the ABC. v. The College is currently establishing a centralized database of its students and has implemented e-administration in the admission and examination systems. vi. Presently, the college authority notifies to all the students to register their details through the ABC portal and formed a technical support cell for monitoring the system.

17.Skill development:

i. The College designs its curriculum systematically to ensure that students acquire the necessary skills for employment, entrepreneurship, and self-reliance in the future. It also incorporates within the course modules to impart soft and life skills. ii. Additionally, the different departments of the college offer various skill-based courses that students can choose alongside their core disciplines during their graduation. iii. UG students of science disciplines such as Microbiology, Biotechnology, Computer Application, Computer Science, Physics, Geography, Botany, Zoology, Physiology and Chemistry have mandated to submit project papers related to the environment during their first year. The iv. College conducts regular placement drives, benefiting many students. It aligns with the vision of the National Education Policy 2020 to provide high-quality education for Indian youth to become global citizens. v. Furthermore, the College complies with the UGC's CBCS rules by offering Skill Enhancement Courses (SEC) for each discipline and Ability Enhancement Compulsory Courses (AECC) for all students. vi. The College hosts numerous seminars, workshops, and invited talks featuring prominent resource persons and industry experts. It also maintains an active placement cell.

18.Appropriate integration of Indian Knowledge system (teaching in Indian Language, culture, using online course)

Panskura Banamali College (Autonomous) provides a wide array of undergraduate and postgraduate courses deeply rooted in the Indian knowledge system. Each department has its own connections to this system, allowing students to engage in the absorption and promotion of Indian art, culture, traditions, heritage, and languages. The college strengthens the Indian Knowledge System to enhance its current curriculum and is dedicated to promoting multilingualism and the fusion of traditional and modern knowledge systems. The college employs a bilingual teaching approach, with teachers proficient in both Bengali and English. The Bachelor's Programme offers a diverse range of subject combinations with Indian languages, and the college also offers undergraduate discipline courses in three modern Indian languages—Sanskrit, Bengali, and Santali—to support Indian languages. For postgraduate studies, students have the option to

study Bengali. The Departments of Bengali and Santali have arranged webinars, and conferences to support the advancement of the Indian knowledge system. Additionally, the Teachers' Training Department and the Political Science Department have conducted online seminars and special lectures on NEP-2020 to show their commitment to the Indian knowledge system.

19.Focus on Outcome based education (OBE):Focus on Outcome based education (OBE):

The College emphasizes Outcome Based Education (OBE) to achieve excellence in its teaching-learning processes and foster professionalism among its students. It emphasizes the Learning Outcomes-based Curriculum Framework (LOCF) system. The syllabi of all the College's Programs include Programme Outcomes and Course Outcomes, which aid students in comprehending the objectives of the courses they are enrolled in. Panskura Banamali College (Autonomous) offers well-organized and systematic curriculum, with regular updates to its syllabus. At the start of the Academic Year, teachers receive a comprehensive briefing on the design of program outcomes and course outcomes. Students are also briefed on the course objectives and outcomes at the commencement of the course and programs. All courses are structured around outcomes focusing on knowledge, skills, understanding, application, analysis, evaluation, and creation-based skills. The College's Boards of Studies emphasize domain-specific skills, learning outcomes at all levels, social responsibilities, professional ethics, and entrepreneurial skills, with the aim of equipping students to contribute to India's future economic, environmental, and social well-being.

20.Distance education/online education:

During the period of lockdowns due to the pandemic in India, the majority of classes were conducted and assessed online. Once the pandemic is over, the College plans to integrate online classes selectively into its courses. The College offers distance education programs through its association with the Netaji Subhash Open University branch and the Directorate of Distance Education (DDE) affiliated with Vidyasagar University, the affiliating university of Panskura Banamali College (Autonomous). Both institutions were able to smoothly deliver their courses online during the pandemic, as they were already involved in online education. Distance education and online education are essential for making higher education accessible, promoting lifelong learning and professional development, utilizing technology for improved learning experiences, encouraging collaboration, and meeting the changing needs of learners in India.

Extended Profile

1.Programme	
1.1 Number of programmes offered during the year:	47
File Description	Documents
Institutional Data in Prescribed Format	View File
2.Student	
2.1 Total number of students during the year:	5604
File Description	Documents
Institutional data in Prescribed format	View File
2.2 Number of outgoing / final year students during the year:	1638
File Description	Documents
Institutional Data in Prescribed Format	View File
2.3 Number of students who appeared for the examinations conducted by the institution during the year:	5461
File Description	Documents
Institutional Data in Prescribed Format	View File
3.Academic	
3.1 Number of courses in all programmes during the year:	1120
File Description	Documents
Institutional Data in Prescribed Format	View File
3.2	170

Number of full-time teachers during the year:		
File Description	Documents	
Institutional Data in Prescribed Format	View File	
3.3	178	
Number of sanctioned posts for the year:		
4.Institution		
4.1	1062	
Number of seats earmarked for reserved categories as per GOI/State Government during the year:		
4.2	71	
Total number of Classrooms and Seminar halls		
4.3	323	
Total number of computers on campus for academic purposes		
4.4	321.59	
Total expenditure, excluding salary, during the year (INR in Lakhs):		

Part B

CURRICULAR ASPECTS

1.1 - Curriculum Design and Development

1.1.1 - Curricula developed and implemented have relevance to the local, national, regional and global developmental needs which are reflected in Programme Outcomes (POs), Programme Specific Outcomes (PSOs) and Course Outcomes (COs) of the various Programmes offered by the Institution.

Committed to meeting the academic and professional needs of all our students, our higher-educational institution offers courses that are deeply rooted in established bodies of knowledge while also being responsive to the evolving demands of the Indian nation-state. These demands emphasize professional aptitude and employability for the youth. To align with the evolving curricula recommended by the UGC and the Government of West Bengal, the college provides our faculty members with the access to ICT tools, e-books, and journals to support their continuous knowledge and skill enhancement.

Upon ensuring that our students have comprehended the program outcomes, program-specific outcomes, and course outcomes detailed in the syllabus, the faculty members teach the courses and programs they have enrolled in. These outcomes are dynamic and can change based on the employment landscape our students aim to enter, our academic council and boards of studies maintain regular communication with academicians of various institutes. Consequently, our syllabi undergo continuous updates and advancement, ultimately ensuring our students' financial independence upon completion of their studies with us. With our alumni actively involved in various sectors at regional, national, and international levels, we envision a promising future for any student who decides to join our educational community.

File Description	Documents
Upload additional information, if any	View File
Link for additional information	https://panskurabanamalicollege.org/Programme_Specific_Outcomes.php

1.1.2 - Number of Programmes where syllabus revision was carried out during the year

3

File Description	Documents
Minutes of relevant Academic Council/BOS meeting	View File
Details of syllabus revision during the year	No File Uploaded
Any additional information	No File Uploaded

1.1.3 - Number of courses focusing on employability/entrepreneurship/ skill development offered by the Institution during the year

100

File Description	Documents
Curriculum / Syllabus of such courses	View File
Minutes of the Boards of Studies/ Academic Council meetings with approval for these courses	No File Uploaded
MoUs with relevant organizations for these courses, if any	No File Uploaded
Any additional information	View File

1.2 - Academic Flexibility

1.2.1 - Number of new courses introduced across all programmes offered during the year

357

File Description	Documents
Minutes of relevant Academic Council/BoS meetings	View File
Any additional information	No File Uploaded
Institutional data in prescribed format (Data Template)	No File Uploaded

1.2.2 - Number of Programmes offered through Choice Based Credit System (CBCS)/Elective Course System

46

File Description	Documents
Minutes of relevant Academic Council/BoS meetings	No File Uploaded
Any additional information	No File Uploaded
List of Add on /Certificate programs (Data Template)	View File

1.3 - Curriculum Enrichment

1.3.1 - Institution integrates cross-cutting issues relevant to Professional Ethics, Gender, Human Values, Environment and Sustainability, and Human Values into the curriculum

Incorporating cross-cutting issues into the curriculum is in line with the Vision-Mission, PO, and PSO statements of the college. All

undergraduate and postgraduate students are exposed to cross-cutting issues through various courses such as Environmental Studies, Peace and Value Education, Gender studies, Professional ethics, Human Rights, and Youth Parliament, as detailed in the attached table. The books on Essentials of Ethics and Environmental Studies have been continuously updated by several departments including Geography, Philosophy, Political Science, English, B.Ed., Education, Microbiology, Zoology, and Botany.

The Department of Computer Science and BCA educate students on issues like cybercrime, human values, and professional ethics. Undergraduate courses also provide varying degrees of training on professional ethics and teach soft skills. Across 47 programs, 113 courses raise awareness among students on cross-cutting issues such as Professional Ethics, Gender studies, Value Education, Human Values, Environment, and Sustainable Development. The course aims to help students understand that as future torchbearers of society, they should utilize their technical knowledge for the betterment of society.

All NSS volunteers and NCC cadets actively participate in Social Service Schemes and Community Outreach Programs to acquire knowledge and skills related to these issues and fulfill the needs of society. The college's ultimate goal is to mold students into socially sensitive, morally upright, and selfless citizens of India.

File Description	Documents
Upload the list and description of the courses which address issues related to Gender, Environment and Sustainability, Human Values and Professional Ethics in the curriculum	View File
Any additional information	View File

1.3.2 - Number of value-added courses for imparting transferable and life skills offered during the year

53

File Description	Documents
List of value-added courses	View File
Brochure or any other document relating to value-added courses	No File Uploaded
Any additional information	No File Uploaded

1.3.3 - Number of students enrolled in the courses under 1.3.2 above

4854

File Description	Documents
List of students enrolled	View File
Any additional information	View File

1.3.4 - Number of students undertaking field work/projects/ internships / student projects

4683

File Description	Documents
List of programmes and number of students undertaking field projects / internships / student projects	No File Uploaded
Any additional information	No File Uploaded

1.4 - Feedback System

1.4.1 - Structured feedback and review of the syllabus (semester-wise / year-wise) is obtained from 1) Students 2) Teachers 3) Employers and 4) Alumni A. All 4 of the above

File Description	Documents
Provide the URL for stakeholders' feedback report	https://panskurabanamalicollege.org/Feedback%2022-23.pdf
Upload the Action Taken Report of the feedback as recorded by the Governing Council / Syndicate / Board of Management	View File
Any additional information	No File Uploaded

1.4.2 - The feedback system of the Institution comprises the following

A. Feedback collected, analysed and action taken made available on the website

File Description	Documents
Provide URL for stakeholders' feedback report	https://panskurabanamalicollege.org/Action%20Taken%2022-23.pdf
Any additional information	No File Uploaded

TEACHING-LEARNING AND EVALUATION

2.1 - Student Enrollment and Profile

2.1.1 - Enrolment of Students

2.1.1.1 - Number of students admitted (year-wise) during the year

5604

File Description	Documents
Any additional information	No File Uploaded
Institutional data in prescribed format	View File

2.1.2 - Number of seats filled against reserved categories (SC, ST, OBC, Divyangjan, etc.) as per the reservation policy during the year (exclusive of supernumerary seats)

707

File Description	Documents
Any additional information	No File Uploaded
Number of seats filled against seats reserved (Data Template)	View File

2.2 - Catering to Student Diversity

2.2.1 - The institution assesses students' learning levels and organises special programmes for both slow and advanced learners.

The institution that evaluates students' academic performance and implements specialized programs for struggling and advanced learners is committed to providing personalized education tailored to individual needs. By assessing each student's strengths and weaknesses, the college offers targeted assistance to help them

reach their full potential. Through evaluating each student's capabilities and offering personalized programs, the institution aims to support all learners in achieving their academic goals. This approach ensures that every student has the necessary resources and support for academic success, creating an inclusive learning environment where individuals of diverse abilities can thrive. The institution provides not only academic help but also resources like tutoring, study groups, and counseling services to guarantee that students can get the help they require. By promoting a culture of teamwork and assistance, the institution enables students to assume responsibility for their education and maximize their learning opportunities. By fostering a culture of collaboration and encouragement, the institution empowers students to take ownership of their education and make the most of their learning opportunities. In general, students across all departments receive training in soft skills, life skills, capacity building, and skill enhancement through their curriculum or related events. The college's Training and Placement Cell arranges skill enhancement programs to facilitate student placements, along with counseling initiatives to enhance students' potential. Ultimately, the college is committed to personalized learning and support, helping students achieve their goals and realize their full potential.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	Nil

2.2.2 - Student – Teacher (full-time) ratio

Year	Number of Students	Number of Teachers
01/07/2022	5461	170

File Description	Documents
Upload any additional information	View File

2.3 - Teaching- Learning Process

2.3.1 - Student-centric methods such as experiential learning, participative learning and problem-solving methodologies are used for enhancing learning experiences:

1. **Experiential Learning:** This teaching approach incorporates hands-

on learning experiences, enabling students to actively interact with the subject matter. These experiences may involve field trips, simulations, and experiments, allowing students to gain a better understanding and retention of the information by directly engaging with concepts.

2. **Participative Learning:** This method encourages students to engage in discussions, group work, and debates. Through active participation in the learning process, students collaborate with peers, exchange ideas, and gain diverse perspectives on the material. This fosters the enhancement of their comprehension and critical thinking abilities.

3. **Problem-solving Methodologies:** This teaching strategy involves presenting students with real-world problems or challenges that require collaborative solutions. By participating in problem-solving activities, students can practically apply their knowledge and skills, leading to a deeper understanding of the material. Additionally, this approach aids in the development of crucial skills such as critical thinking, creativity, and teamwork.

Overall, student-centered methods like experiential learning, participative learning, and problem-solving methodologies effectively enhance learning experiences by actively engaging students in the learning process, promoting collaboration, critical thinking, and providing practical applications of knowledge.

File Description	Documents
Upload any additional information	View File
Link for additional Information	Nil

2.3.2 - Teachers use ICT-enabled tools including online resources for effective teaching and learning

Teachers have access to a range of ICT tools and online resources that can help improve their teaching methods, involve students, and assist them in achieving their learning objectives. When teachers integrate these tools into their teaching effectively, they can establish a more interactive and customized learning environment for their students.

1. Teachers utilize online collaboration tools to enable group work and collaborative projects, allowing students to collaborate on assignments irrespective of their physical location.

2. Through educational websites, teachers uses online resources to deliver personalized learning experiences tailored to each student's individual needs and learning styles.

3. Teachers employ multimedia presentations and interactive tools to actively engage students, fostering interactive and hands-on learning experiences.

4. Online assessment tools are used by teachers to evaluate students' comprehension and progress, providing immediate feedback and enhancing the efficiency of student performance tracking.

5. Utilizing ICT-enabled tools, teachers create and distribute educational content, enabling more classroom time to be dedicated to discussions, activities, and problem-solving, rather than solely relying on lectures.

File Description	Documents
Provide link for webpage describing ICT enabled tools including online resources for effective teaching and learning process	Nil
Upload any additional information	View File

2.3.3 - Ratio of students to mentor for academic and other related issues

2.3.3.1 - Number of mentors

162

File Description	Documents
Upload year-wise number of students enrolled and full-time teachers on roll	View File
Circulars with regard to assigning mentors to mentees	View File

2.3.4 - Preparation and adherence to Academic Calendar and Teaching Plans by the institution

Preparation and commitment to the Academic Calendar and Teaching Plans are crucial for the efficient operation of an institution. Below are some actions that can ensure effective preparation and adherence to these schedules:

1. At the start of each academic year, create a comprehensive Academic Calendar detailing important dates such as class commencement and conclusion, exam periods, holidays, and special events.
2. Distribute the Academic Calendar to all stakeholders, including students, faculty, and staff, to ensure everyone is informed about important dates and deadlines.
3. Create Teaching Plans for each course, specifying the topics to be covered, course objectives, assessment methods, and any necessary resources.
4. Regularly review and update the Teaching Plans to ensure they align with the curriculum and learning outcomes.
5. Regularly monitor progress to ensure adherence to the Teaching Plans and make schedule adjustments if necessary.
6. Offer support and resources to faculty to assist them in fulfilling the requirements of the Teaching Plans.

By following the above steps, the college will be well-prepared and able to adhere to their Academic Calendar and Teaching Plans, resulting in a more effective and efficient academic experience for all stakeholders.

File Description	Documents
Upload the Academic Calendar and Teaching Plans during the year	View File

2.4 - Teacher Profile and Quality

2.4.1 - Number of full-time teachers against sanctioned posts during the year

162

File Description	Documents
Year-wise full-time teachers and sanctioned posts for the year	View File
List of the faculty members authenticated by the Head of HEI	View File
Any additional information	No File Uploaded

2.4.2 - Number of full-time teachers with PhD/ D.M. / M.Ch. / D.N.B Super-Specialty / DSc / DLitt during the year

66

File Description	Documents
List of number of full-time teachers with PhD./ D.M. / M.Ch. / D.N.B Super-Specialty / D.Sc. / D.Litt. and number of full-time teachers for 5 years	View File
Any additional information	View File

2.4.3 - Total teaching experience of full-time teachers in the same institution: (Full-time teachers' total teaching experience in the current institution)

2130

File Description	Documents
List of teachers including their PAN, designation, Department and details of their experience	View File
Any additional information	No File Uploaded

2.5 - Evaluation Process and Reforms**2.5.1 - Number of days from the date of last semester-end/ year- end examination till the declaration of results during the year**

49

File Description	Documents
List of Programmes and the date of last semester-end / year-end examinations and the date of declaration of result	View File
Any additional information	No File Uploaded

2.5.2 - Number of students' complaints/grievances against evaluation against the total number who appeared in the examinations during the year

0

File Description	Documents
Upload the number of complaints and total number of students who appeared for exams during the year	No File Uploaded
Upload any additional information	No File Uploaded

2.5.3 - IT integration and reforms in the examination procedures and processes including Continuous Internal Assessment (CIA) have brought in considerable improvement in the Examination Management System (EMS) of the Institution

Incorporating IT into the examination processes, such as Continuous Internal Assessment (CIA), has the potential to streamline assessments, enhance efficiency, and deliver more precise and dependable results. There are various ways to integrate and modernize IT in examination procedures, including the following:

1. **Online examination system:** The adoption of an online examination system can facilitate the efficient and secure conduct of exams.
2. **Online submission of assignments:** Allowing students to submit their assignments online can save time and provide easy access to submitted assignments for both students and teachers.
3. **Integration of learning management systems:** The integration of IT systems like learning management systems (LMS) can be utilized to manage and monitor students' progress, assessments, and performance. LMS also aids in the effective organization and management of CIA data.
4. **Data analysis for assessment:** Utilization of data analysis tools to analyze assessment data and identify trends, patterns, and areas for improvement. IT can be employed to generate reports and insights to assist in decision-making and evaluation of assessment processes.

On the whole, integrating IT into examination procedures and processes, including CIA, can contribute to improving the efficiency, accuracy, and reliability of assessments. It can also offer a more seamless and convenient experience for both students and teachers.

File Description	Documents
Upload any additional information	View File
Paste link for additional Information	Nil

2.6 - Student Performance and Learning Outcomes

2.6.1 - Programme Outcomes and Course Outcomes for all Programmes offered by the institution are stated and displayed on the website and communicated to teachers and students

The essential components of any educational program are Programme Outcomes (POs) and Course Outcomes (COs) as they clearly outline the expected achievements of students by the end of the program or course. It is crucial to clearly state and display Programme Outcomes and Course Outcomes for all programs offered by the institution to ensure the quality and effectiveness of the educational programs. This shared understanding of the learning objectives aligns the program with industry needs, enables monitoring and evaluation, and promotes transparency and accountability.

1. POs and COs help both students and teachers understand the specific knowledge, skills, and attitudes expected to be acquired in a particular program or course, enabling focus on achieving these outcomes.

2. Clearly stated POs and COs provide a benchmark for assessing the quality of the program, ensuring students receive a high-quality education meeting stakeholders' expectations.

3. Communicating POs and COs to teachers and students allows for regular monitoring and evaluation of progress towards achieving these outcomes.

4. Displaying POs and COs on the website demonstrates the institution's commitment to transparency and accountability, maintaining a clear focus on the outcomes of its programs and courses and dedication to ensuring students are well-prepared for their future careers.

File Description	Documents
Upload COs for all courses (exemplars from the Glossary)	View File
Upload any additional information	View File
Link for additional Information	https://panskurabanamalicollege.org/Programme_Specific_Outcomes.php

2.6.2 - Attainment of Programme Outcomes and Course Outcomes as evaluated by the institution

The college assesses the achievement of program outcomes and course outcomes using a variety of assessment methods such as assignments, exams, projects, presentations, and other types of assessments designed to measure student learning and achievement.

Program outcomes are typically evaluated at the end of a program or degree, while course outcomes are assessed at the end of each course. Institutions may employ formative and summative assessment strategies to evaluate the attainment of these outcomes.

Summative assessments are utilized at the conclusion of a course or program to appraise student learning and determine if the students have achieved the established outcomes. These assessments may take the form of a final exam, project, or other culminating activity that showcases the student's knowledge and skills.

The assessment of program and course outcomes is an ongoing process that necessitates collaboration among faculty, students, and administrators to ensure that students are receiving high-quality education and can achieve the intended learning outcomes of their academic program.

File Description	Documents
Upload any additional information	View File
Paste link for additional Information	https://panskurabanamalicollege.org/Programme_Specific_Outcomes.php

2.6.3 - Pass Percentage of students

2.6.3.1 - Total number of final year students who passed in the examinations conducted by Institution

1638

File Description	Documents
Upload list of Programmes and number of students appear for and passed in the final year examinations	View File
Upload any additional information	No File Uploaded
Paste link for the annual report	Nil

2.7 - Student Satisfaction Survey

2.7.1 - Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design its own questionnaire). Results and details need to be provided as a weblink

<https://panskurabanamalicollege.org/Student%20Satisfaction%20Survey%202022-23.pdf>

RESEARCH, INNOVATIONS AND EXTENSION

3.1 - Promotion of Research and Facilities

3.1.1 - The institution's research facilities are frequently updated and there is a well-defined policy for promotion of research which is uploaded on the institutional website and implemented

Panskura Banamali College has formulated a General Policy for the Promotion of Research, which should be adhered to by administrators, faculty, support staff, students, and other relevant stakeholders. However, prior approval from the appropriate authority is always necessary before commencing any projects aimed at promoting and sustaining research.

1. Institutional responsibilities and activities encompass the management of project finances, infrastructure, Memorandums of Understanding (MoUs), patents, innovations, research publications, journals, ethics, and more.

2. The policy regarding financial support for faculty attending seminars, etc., is outlined.

3. Departmental-level activities related to the curriculum involve regular revisions, student research projects, industry visits, interactions with professionals, internships in various industries, student engagements in research institutes under prominent researchers or scientists, and the initiation of Ph.D. programs.

4. The duties and obligations of faculty members include conducting and supervising research, securing funding for research infrastructure development, and obtaining resources for the ongoing expenses required for active, regular research at the institutional level.

5. The college establish Plagiarism Control and Monitoring Committee supervises research ethics, implements checks, establishes quantifiable measures, and enforces layered penalties to address plagiarism.

File Description	Documents
Upload the Minutes of the Governing Council/ Syndicate/Board of Management related to research promotion policy adoption	View File
Provide URL of policy document on promotion of research uploaded on the website	https://www.panskurabanamalicollege.org/Policy%20on%20Research%20Promotion.pdf
Any additional information	No File Uploaded

3.1.2 - The institution provides seed money to its teachers for research

3.1.2.1 - Seed money provided by the institution to its teachers for research during the year (INR in lakhs)

0

File Description	Documents
Minutes of the relevant bodies of the institution regarding seed money	No File Uploaded
Budget and expenditure statements signed by the Finance Officer indicating seed money provided and utilized	No File Uploaded
List of teachers receiving grant and details of grant received	No File Uploaded
Any additional information	No File Uploaded

3.1.3 - Number of teachers who were awarded national / international fellowship(s) for advanced studies/research during the year

0

File Description	Documents
e-copies of the award letters of the teachers	No File Uploaded
List of teachers and details of their international fellowship(s)	No File Uploaded
Any additional information	No File Uploaded

3.2 - Resource Mobilization for Research

3.2.1 - Grants received from Government and Non-Governmental agencies for research projects, endowments, Chairs during the year (INR in Lakhs)

236700

File Description	Documents
e-copies of the grant award letters for research projects sponsored by non-governmental agencies/organizations	No File Uploaded
List of projects and grant details	No File Uploaded
Any additional information	No File Uploaded

3.2.2 - Number of teachers having research projects during the year

1

File Description	Documents
Upload any additional information	View File
Paste link for additional Information	Nil
List of research projects during the year	View File

3.2.3 - Number of teachers recognised as research guides

09

File Description	Documents
Upload copies of the letter of the university recognizing teachers as research guides	View File
Institutional data in Prescribed format	No File Uploaded

3.2.4 - Number of departments having research projects funded by Government and Non-Government agencies during the year

1

File Description	Documents
Supporting document from Funding Agencies	View File
Paste link to funding agencies' website	Nil
Any additional information	View File

3.3 - Innovation Ecosystem

3.3.1 - Institution has created an ecosystem for innovations and creation and transfer of knowledge supported by dedicated centres for research, entrepreneurship, community orientation, incubation, etc.

The various departments at Panskura Banamali College work together in diverse fields such as Chemistry, Physics, Mathematics, Zoology, Microbiology, Biotechnology, and Botany, showing a strong commitment to advancing innovation.

In response to the pandemic, the college formulated a policy focusing on "On Campus Ecosystem for Innovation and Creativity targeting Outcome Based Learning," with the help of the NEP 2020 draft proposal. To achieve this, the college established central facilities and functional bodies for research, idea generation, innovation, incubation, IPR, and entrepreneurship. The college is equipped with central research facilities and a comprehensive central library, providing necessary resources. Collaboration between the college's departments and academic and industry partners is facilitated through Memorandums of Understanding (MOUs).

The IPR cell raises awareness about ideas and research that lead to institutional IP assets. The Incubation and Innovation Cell provides suggestions for seed funds and other requirements for scaling up innovations from lab scale to large scale. The Entrepreneur Cell

focuses on quality assurance of innovation and the conversion of innovation into commercial products. It also develops entrepreneurship skills in students through skill-based electives. The college has developed PBC-ERP, a software to manage IT-related activities such as applications, modules for administrators, faculty, students, and parents, online admission, e-attendance, hostel management, LMS, LPP, performance appraisal system, e-planner, biometric attendance, alumni portal, and automation of examination management. This system aims to effectively engage all institutional stakeholders.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	Nil

3.3.2 - Number of workshops/seminars conducted on Research Methodology, Intellectual Property Rights (IPR), Entrepreneurship and Skill Development during the year

4

File Description	Documents
Report of the events	No File Uploaded
List of workshops/seminars conducted during the year	View File
Any additional information	No File Uploaded

3.4 - Research Publications and Awards

3.4.1 - The Institution ensures implementation of its Code of Ethics for Research uploaded in the website through the following: Research Advisory Committee Ethics Committee Inclusion of Research Ethics in the research methodology course work Plagiarism check through authenticated software A. All of the above

File Description	Documents
Code of Ethics for Research, Research Advisory Committee and Ethics Committee constitution and list of members of these committees, software used for plagiarism check	View File
Any additional information	View File

3.4.2 - Number of PhD candidates registered per teacher (as per the data given with regard to recognized PhD guides/ supervisors provided in Metric No. 3.2.3) during the year

3.4.2.1 - Number of PhD students registered during the year

0

File Description	Documents
URL to the research page on HEI website	Nil
List of PhD scholars and details like name of the guide, title of thesis, and year of registration	No File Uploaded
Any additional information	No File Uploaded

3.4.3 - Number of research papers per teacher in CARE Journals notified on UGC website during the year

19

File Description	Documents
List of research papers by title, author, department, and year of publication	View File
Any additional information	No File Uploaded

3.4.4 - Number of books and chapters in edited volumes / books published per teacher during the year

20

File Description	Documents
Upload any additional information	View File
Paste link for additional information	Nil

3.4.5 - Bibliometrics of the publications during the year based on average Citation Index in Scopus/ Web of Science/PubMed

3.4.5.1 - Total number of Citations in Scopus during the year

50

File Description	Documents
Any additional information	No File Uploaded
Bibliometrics of the publications during the year	View File

3.4.6 - Bibliometrics of the publications during the year based on Scopus/ Web of Science – h-Index of the University

3.4.6.1 - h-index of Scopus during the year

19

File Description	Documents
Bibliometrics of publications based on Scopus/ Web of Science - h-index of the Institution	View File
Any additional information	No File Uploaded

3.5 - Consultancy

3.5.1 - Revenue generated from consultancy and corporate training during the year (INR in lakhs)

0

File Description	Documents
Audited statements of accounts indicating the revenue generated through consultancy and corporate training	No File Uploaded
List of consultants and revenue generated by them	No File Uploaded
Any additional information	No File Uploaded

3.5.2 - Total amount spent on developing facilities, training teachers and clerical/project staff for undertaking consultancy during the year

0

File Description	Documents
Audited statements of accounts indicating the expenditure incurred on developing facilities and training teachers and staff for undertaking consultancy	No File Uploaded
List of training programmes, teachers and staff trained for undertaking consultancy	No File Uploaded
List of facilities and staff available for undertaking consultancy	No File Uploaded
Any additional information	No File Uploaded

3.6 - Extension Activities

3.6.1 - Extension activities carried out in the neighbourhood sensitising students to social issues for their holistic development, and the impact thereof during the year

Extension activities are vital in fostering students' holistic development, offering practical experiences that promote social awareness, personal growth, and civic responsibility.

During the COVID-19 pandemic, the college organized health awareness programs on the virus and its effects, distributing sanitizers and masks to rural communities through NSS volunteers.

The college also held webinars on violence awareness, commemorating events like Independence Day, Republic Day, Gandhi Jayanti, Teachers' Day, and National Youth Day. Extension services in higher

education were provided through webinars, supported by Team Panskura, the college's technical support group.

In 2022, three NSS units led key initiatives such as celebrating World Environment Day on June 5th and the International Day of Yoga on June 26th. Additionally, the Van Mahotsav plantation program took place in village areas in January and April 2022, organized by NSS volunteers.

The Swachh Bharat Abhiyan (Clean India Campaign) was launched to clean areas around the college and Panskura railway station, further contributing to the community's well-being.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	Nil

3.6.2 - Number of awards and recognition received by the Institution, its teachers and students for extension activities from Government / Government-recognised bodies during the year

0

File Description	Documents
Number of awards for extension activities in during the year	No File Uploaded
e-copy of the award letters	No File Uploaded
Any additional information	No File Uploaded

3.6.3 - Number of extension and outreach programmes conducted by the institution through NSS/NCC/Red Cross/YRC, etc. during the year (including Government-initiated programmes such as Swachh Bharat, AIDS Awareness, and Gender Sensitization and those organised in collaboration with industry, community and NGOs)

32

File Description	Documents
Reports of the events organized	View File
Any additional information	View File

3.6.4 - Number of students participating in extension activities listed in 3.6.3 during the year

1799

File Description	Documents
Reports of the events	View File
Any additional information	No File Uploaded

3.7 - Collaboration

3.7.1 - Number of collaborative activities during the year for research/ faculty exchange/ student exchange/ internship/ on-the-job training/ project work

24

File Description	Documents
Copies of documents highlighting collaboration	View File
Any additional information	View File

3.7.2 - Number of functional MoUs with institutions of national and/or international importance, other universities, industries, corporate houses, etc. during the year (only functional MoUs with ongoing activities to be considered)

24

File Description	Documents
e-copies of the MoUs with institution/ industry/ corporate house	View File
Details of functional MoUs with institutions of national, international importance, other institutions etc. during the year	No File Uploaded
Any additional information	View File

INFRASTRUCTURE AND LEARNING RESOURCES

4.1 - Physical Facilities

4.1.1 - The Institution has adequate infrastructure and physical facilities for teaching-learning, viz., classrooms, laboratories, computing equipments, etc.

The teaching-learning process at the Institution is supported by a range of facilities, including 62 classrooms and 58 laboratories, as well as computing equipment, smart classrooms, ICT-enabled classrooms, language laboratories, and a Seminal Hall.

The College ensures that the teaching-learning process is fully supported by providing appropriate infrastructure and equipment for each department, such as separate Departmental Teaching staff Rooms, ICT-enabled classrooms, Notice boards, Laboratories, Wall-Magazine Boards, Laptops, Desktops, Printers, Projectors, and Internet Connection with wifi, Departmental Library, and Rolling Stationeries.

There are 58 well-furnished and well-maintained laboratories for various departments including Physics, Chemistry, Mathematics, Computer Science, Botany, Zoology, Physiology, Bio-Technology, Microbiology, Geography, B.Ed., B.P.Ed., M.P.Ed., and others, all of which are kept updated to align with the courses.

Our college houses a Folk Museum that preserves ancient archives and equipment representing diverse folk cultures and traditions.

A Language Laboratory has been established to help students enhance their communication skills.

The college provides internet access for 10 hours daily, with 272 terminals offering high-speed internet. Additionally, a dedicated room has been allocated for research scholars.

The campus features two seminar-cum-conference halls, two gymnasium halls, and an auditorium with a capacity of 1500.

Furthermore, the college boasts a well-maintained swimming pool.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	https://panskurabanamalicollege.org/

4.1.2 - The institution has adequate facilities for cultural activities, yoga, sports and games (indoor and outdoor) including gymnasium, yoga centre, auditorium etc.)

The College has spaces available for organizing cultural activities like yoga, sports, and indoor and outdoor games. These spaces include a gymnasium, an auditorium, and a yoga center. There are two playgrounds in the college, one is 8000 sq. m. and the other is 1200 sq. m., where sports activities such as cricket, football, athletics, and khokho are played.

Additionally, there are two multi-gyms, one is 5000 sq. ft. and the other is 6150 sq. ft., and a 420 sq. m. basketball court in the College.

The College holds an annual athletic meet and monthly intramural games to boost students' morale, and students can participate in these events at state and national levels. The cultural committee of the students and teachers arranges workshops with renowned artists to mentor students in various cultural activities.

The College also celebrates national and international days to instill a sense of nationalism and peace among the students. The College's existing seminar room named after C. V. Raman covers an area of 500 sq. ft. It has been cushioned chairs, and seating for 100 audience members.

Additionally, the College has an open-air stage measuring 6450 sq. ft.

File Description	Documents
Geotagged pictures	View File
Upload any additional information	View File
Paste link for additional information	https://panskurabanamalicollege.org/

4.1.3 - Number of classrooms and seminar halls with ICT-enabled facilities

71

File Description	Documents
Upload any additional information	View File
Upload Number of classrooms and seminar halls with ICT enabled facilities (Data Template)	View File

4.1.4 - Expenditure for infrastructure augmentation, excluding salary, during the year (INR in Lakhs)

85.88

File Description	Documents
Upload audited utilization statements	View File
Details of Expenditure, excluding salary, during the years	No File Uploaded
Any additional information	No File Uploaded

4.2 - Library as a Learning Resource

4.2.1 - Library is automated using Integrated Library Management System (ILMS)

The Integrated Library Management System (ILMS) automates the operations of the Central Library. KOHA (Version-16.05.11) has been in use at the Central Library since 01.07.2017, enabling full library automation, along with Dspace for the Digital Library.

Students, staff, and researchers have access to a wide range of resources including books, journals, magazines, CDs, and DVDs. The library provides access to a substantial number of e-journals and e-books through platforms like INFLIBNET-NLIST, Proquest, DOAJ, and NDL & IDR.

The total area of the central library is 4899.75 sq.ft. It has acquired a significant number of books, including those purchased, for minor/major research projects, and through gifts/donations. The library also boasts an extensive collection of titles, textbooks, reference books, and periodicals.

Several departments have their own libraries accessible to students and teachers.

The library is equipped with two reading rooms accommodating 100 students, as well as PCs, printers, a server, barcode scanners, CCTV, and plagiarism detection software.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	Nil

4.2.2 - Institution has access to the following: e- A. Any 4 or more of the above journals e-ShodhSindhu Shodhganga Membership e-books Databases Remote access

to e-resources

File Description	Documents
Details of subscriptions like e-journals, e-books, e-ShodhSindhu, Shodhganga membership	View File
Upload any additional information	View File

4.2.3 - Expenditure on purchase of books/ e-books and subscription to journals/e-journals during the year (INR in lakhs)**.059**

File Description	Documents
Audited statements of accounts	No File Uploaded
Any additional information	View File
Details of annual expenditure for purchase of books/e-books and journals/e- journals during the year (Data Template)	No File Uploaded

4.2.4 - Usage of library by teachers and students (footfalls and login data for online access)**4.2.4.1 - Number of teachers and students using the library per day during the year****502.29**

File Description	Documents
Upload details of library usage by teachers and students	View File
Any additional information	No File Uploaded

4.3 - IT Infrastructure

4.3.1 - Institution has an IT policy covering Wi-Fi, cyber security, etc. and has allocated budget for updating its IT facilities

The college has established an IT policy that encompasses Wi-Fi, cyber security, and other aspects, with a designated budget for updating IT facilities.

The IT policy includes the provision of three network connections with 100 MBPS each to cater to the specific needs of each

department.

- Wi-Fi access is restricted to students and classrooms only.
- Efforts are being made to expand the Local Area Network (LAN) to all blocks in order to enhance the campus's Internet Security System.
- The college has approved an IT policy for managing both internal and external information security, and prompt action is taken on computer-related complaints within 24 hours.
- Each computer and laptop is equipped with properly installed anti-virus software such as Microsoft Security Essential and Quick Heal to ensure security and protection.
- Special security measures are in place for the server, including high-security passwords and dedicated software, and the server room is well-equipped with security measures.
- Regular upgrades and servicing of server machines are carried out, and various departments and research laboratories are equipped with Online UPS and Offline UPS systems.
- Spare parts and accessories are maintained in stock for immediate replacement in the departments.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	Nil

4.3.2 - Student - Computer ratio

Number of Students	Number of Computers
5865	345

File Description	Documents
Upload any additional information	No File Uploaded

4.3.3 - Bandwidth of internet connection in the Institution and the number of students on campus

A. 50 Mbps

File Description	Documents
Details of bandwidth available in the Institution	View File
Upload any additional information	No File Uploaded

4.3.4 - Institution has facilities for e-content development:
Facilities available for e-content development
Media Centre
Audio-Visual Centre
Lecture Capturing System (LCS)
Mixing equipments and software for editing

A. All four of the above

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	Nil
List of facilities for e-content development (Data Template)	View File

4.4 - Maintenance of Campus Infrastructure

4.4.1 - Expenditure incurred on maintenance of physical and academic support facilities, excluding salary component, during the year (INR in lakhs)

235.70906

File Description	Documents
Audited statements of accounts	View File
Upload any additional information	No File Uploaded

4.4.2 - There are established systems and procedures for maintaining and utilizing physical, academic and support facilities – classrooms, laboratory, library, sports complex, computers, etc.

Physical amenities: The College relies on the Public Works Department (PWD), the Social Sector, and the Electrical Sector of the Tamluk Division of the Government of West Bengal for civil work and extensive electrical work. For regular electrical work, the College depends on its own employees.

Academic facilities: Faculty members of Panskura Banamali College

(Autonomous) are appointed by the Higher Education Department of the Government of West Bengal under the supervision of the West Bengal College Service Commission.

The academic committee, finance committee, and UGC building committee are responsible for the overall academic planning and its execution at the College.

Decisions regarding the College library are made by the College Librarian, in collaboration with the library committee and the Principal. The College has an ICT committee to handle technical facilities.

The College conducts sports activities on two large playgrounds under the supervision of the necessary committees. Additionally, a variety of extracurricular activities are organized to enhance the morale and spirit of its students.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	Nil

STUDENT SUPPORT AND PROGRESSION

5.1 - Student Support

5.1.1 - Number of students benefitted by scholarships and freeships provided by the Government during the year

5642

File Description	Documents
Upload self-attested letters with the list of students receiving scholarships	View File
Upload any additional information	No File Uploaded

5.1.2 - Number of students benefitted by scholarships and freeships provided by the institution and non-government agencies during the year

25

File Description	Documents
Upload any additional information	No File Uploaded
Institutional data in prescribed format	View File

5.1.3 - The following Capacity Development and Skill Enhancement activities are organised for improving students' capabilities Soft Skills Language and Communication Skills Life Skills (Yoga, Physical fitness, Health and Hygiene) Awareness of Trends in Technology

A. All of the above

File Description	Documents
Link to Institutional website	Nil
Details of capability development and schemes	View File
Any additional information	No File Uploaded

5.1.4 - Number of students benefitted from guidance/coaching for competitive examinations and career counselling offered by the institution during the year

4484

File Description	Documents
Any additional information	View File
Number of students benefitted by guidance for competitive examinations and career counseling during the year (Data Template)	View File

5.1.5 - The institution adopts the following mechanism for redressal of students' grievances, including sexual harassment and ragging: Implementation of guidelines of statutory/regulatory bodies Creating

A. All of the above

awareness and implementation of policies with zero tolerance Mechanism for submission of online/offline students' grievances Timely redressal of grievances through appropriate committees

File Description	Documents
Minutes of the meetings of students' grievance redressal committee, prevention of sexual harassment committee and Anti-ragging committee	View File
Details of student grievances including sexual harassment and ragging cases	No File Uploaded
Upload any additional information	View File

5.2 - Student Progression

5.2.1 - Number of outgoing students who got placement during the year

69

File Description	Documents
Self-attested list of students placed	View File
Upload any additional information	No File Uploaded

5.2.2 - Number of outgoing students progressing to higher education

117

File Description	Documents
Upload supporting data for students/alumni	No File Uploaded
Details of students who went for higher education	View File
Any additional information	No File Uploaded

5.2.3 - Number of students qualifying in state/ national/ international level examinations during the year

5.2.3.1 - Number of students who qualified in state/ national/ international examinations (e.g.: IIT-JAM/NET/SET/JRF/ GATE /GMAT /CAT/ GRE/ TOEFL/Civil Services/State government examinations) during the year

41

File Description	Documents
Upload supporting data for students/alumni	View File
Any additional information	No File Uploaded

5.3 - Student Participation and Activities

5.3.1 - Number of awards/medals for outstanding performance in sports and/or cultural activities at inter-university / state /national / international events (award for a team event should be counted as one) during the year

2

File Description	Documents
e-copies of award letters and certificates	View File
Any additional information	No File Uploaded

5.3.2 - Presence of an active Student Council and representation of students in academic and administrative bodies/committees of the institution

The College administration and Student Council maintain a close and positive relationship in all activities. The college has a dynamic Students Council, which represents all college students. Each academic year, Panskura Banamali College Students Council conducts elections for its office bearers under the guidance of the Principal and the Teacher's Representative of the Governing Body. The college encourages students to actively participate in various co-curricular activities, extracurricular activities, social programs, Games and Sports, and community-based activities. The student council holds meetings for various purposes, where all the student representatives and office holders engage in productive discussions. Some of the college's important administrative committees include members of the council. The council takes an active part in the annual sports and cultural events. Various bodies such as NCC, NSS, Anti-Ragging Cell, Womens Cell, Grievance Cell, Placement Cell, and others all play crucial roles and receive positive responses from students. The College's NSS unit and the Student Council collaborate harmoniously to organize annual Blood Donation Camps and Thalassemia screening or

health check-up camps at the college.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	Nil

5.3.3 - Number of sports and cultural events / competitions organised by the institution

55

File Description	Documents
Report of the event	No File Uploaded
List of sports and cultural events / competitions organised per year	View File
Upload any additional information	No File Uploaded

5.4 - Alumni Engagement

5.4.1 - The Alumni Association and its Chapters (registered and functional) contribute significantly to the development of the institution through financial and other support services

Alumni have been instrumental in backing their alma maters during the COVID-19 pandemic, exhibiting resilience, unity, and a dedication to the well-being of their institutions. Presently, alumni have taken the lead in arranging virtual networking events and educational webinars to maintain community connections and involvement. These virtual initiatives have created avenues for alumni to exchange knowledge, expertise, and resources with current students. Many alumni have supported students in various ways, such as providing mobile phones for underprivileged students, offering financial assistance to students with parents working as daily laborers, delivering career guidance through virtual platforms, extending health support to local students, and facilitating networking connections to aid students in their academic and professional journeys. The engagement of alumni reflects a commitment to the institution's mission and an acknowledgment of the importance of sustaining its operations and supporting its members during challenging times.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional Information	Nil

5.4.2 - Alumni's financial contribution during the year E. <2 Lakhs

File Description	Documents
Upload any additional information	No File Uploaded

GOVERNANCE, LEADERSHIP AND MANAGEMENT

6.1 - Institutional Vision and Leadership

6.1.1 - The governance of the institution is reflective of an effective leadership in tune with the vision and mission of the Institution

The effective leadership of Panskura Banamali College is heavily influenced by its governance, which aligns with the college's vision and mission. To achieve effective governance, it is essential to clearly define roles and responsibilities, establish accountability mechanisms, make decision-making processes transparent, and adhere to the principles outlined in the college's vision and mission. Effective governance requires a competent governing body that represents the institution's stakeholders and offers diverse perspectives. This governing body sets the strategic direction and addresses challenges, requiring strong leadership skills to guide the college in the right direction.

Another crucial aspect of effective governance at the college involves creating clear policies and procedures to guide decision-making and ensure accountability at all levels. Additionally, effective governance entails promoting transparency and open communication within the institution, keeping all stakeholders informed about decisions, policies, and initiatives. This fosters trust and credibility, ensuring that everyone is aligned with the college's direction.

Ultimately, effective leadership governance at the college is dedicated to upholding the values and principles outlined in the policy. This commitment ensures that governance structures and processes are in line with the college's strategic goals and

objectives, positively impacting its stakeholders.

File Description	Documents
Upload any additional information	View File
Paste link for additional Information	https://panskurabanamalicollege.org/mission.php

6.1.2 - Effective leadership is reflected in various institutional practices such as decentralization and participative management

The college fosters an environment conducive to meeting all its requirements through decentralization and participative management. Decision-making authority in the college is not limited to a few executives, as it practices a decentralized mode of management.

Various administrative positions such as COE, IQAC, Coordinator, ERP, and Conveners of sub-committees have been established.

Heads/Coordinators of departments, Coordinators of Student Support Services, and centers of excellence have been granted decision-making privileges, with final resolutions being made later.

Regular meetings are held between Administrators and Officials, Heads/Coordinators, and Teaching and Non-teaching staff to facilitate regular exchange of ideas.

The college actively seeks feedback from students, teachers, Heads, Coordinators, Parents, Alumni and conveners, and encourages supportive management.

Faculty members are represented in committees and subcommittees set up by the governing body, such as the Grievance Redressal Cell, Anti-Ragging Committee, Finance Committee, and Internal Complaints Committee.

The college has achieved success in various areas such as academics, ICT-based activities, Infrastructure Development, Research, Extension, Collaborations, Guidance and Counseling, Mentoring, and Gender and Social equity activities, inspired by the Heads/Coordinators.

File Description	Documents
Upload strategic plan and deployment documents on the website	View File
Upload any additional information	View File
Paste link for additional Information	https://panskurabanamalicollege.org/rules-and-regulations.php

6.2 - Strategy Development and Deployment

6.2.1 - The institutional Strategic/ Perspective plan has been clearly articulated and implemented

The college has taken steps to ensure that its strategic plan is effectively communicated and executed, resulting in improved performance and the attainment of its long-term objectives. Panskura Banamali College (Autonomous), a highly esteemed educational institution in West Bengal, has consistently excelled in overcoming adversities. It's no surprise that in this instance as well, the College administration, in collaboration with the IQAC Coordinator, the Secretary of the Teachers' Council, and the Heads of all Departments, compiled a list of students lacking the financial resources for mobile data usage in their online classes, whether due to the pandemic or other reasons. Subsequently, the Students' Affairs subcommittee was tasked with providing students with data packs, contingent on the submission of adequate online documentation, to enable their participation in the College's online classes. Some departments, following virtual meetings among themselves, even went to the extent of purchasing smart phones for disadvantaged students to facilitate their participation in the online classes. These smartphones were procured using funds pooled together by the faculty members for this purpose.

File Description	Documents
Strategic Plan and deployment documents on the website	View File
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.2.2 - The functioning of the various institutional bodies is effective and efficient as visible from the policies, administrative set-up, appointment and service rules, procedures, etc.

The institutional bodies function effectively, carrying out regular fruitful work through diverse policies, administrative structures, appointments, and service regulations.

The institution has a formal organizational hierarchy, with the Governing Council making essential decisions such as policies, introducing new courses, appointing staff, and developing infrastructure.

The academic administrative operations of the college are overseen by the Principal, IQAC Co-ordinator, and Teacher Council Secretary.

The Controller of Examinations administers examinations and releases results according to the UGC schedule. The IQAC, under the Principal's leadership, ensures the quality assurance and enhancement of academic activities. The Librarian is responsible for expanding the collection of books, journals, and library resources for the benefit of faculty and students.

Various sub-committees such as the Best Practices cell, Placement cell, Anti Ragging Cell, and Grievance Redressal cell work tirelessly for the improvement of the college. The Academic Council regularly convenes to design the curriculum framework, approved by the Board of Studies of different departments. The Finance Committee handles the financial matters of the College to ensure its smooth operation.

File Description	Documents
Paste link to Organogram on the institution webpage	https://panskurabanamalicollege.org/Organogram.pdf
Upload any additional information	View File
Paste link for additional Information	https://panskurabanamalicollege.org/6.4.3%20code%20of%20conduct_service%20rule.pdf

6.2.3 - Implementation of e-governance in areas of operation: Administration Finance and Accounts Student Admission and Support Examination

A. All of the above

File Description	Documents
ERP (Enterprise Resource Planning) Documen	No File Uploaded
Screen shots of user interfaces	No File Uploaded
Details of implementation of e-governance in areas of operation	No File Uploaded
Any additional information	View File

6.3 - Faculty Empowerment Strategies

6.3.1 - The institution has effective welfare measures for teaching and non-teaching staff and avenues for their career development/ progression

The College has been enrolled in the West Bengal Health Scheme since 2010 to provide medical treatment for its employees. All College employees are included in the regulations for the General Provident Fund and the Group Insurance Savings Scheme, which can be extended to their family members in the event of the employee's death while still employed, provided the family members make a request through appropriate channels on humanitarian grounds. Employees also have the option to request advances before the major festivals of their respective communities. Additionally, the state government provides bonuses to certain employees before Durga Puja and Eid, the most widely celebrated religious festival in West Bengal.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	https://wbhealthscheme.gov.in

6.3.2 - Number of teachers provided with financial support to attend conferences / workshops and towards payment of membership fee of professional bodies during the year

0

File Description	Documents
Upload any additional information	No File Uploaded
Details of teachers provided with financial support to attend conference, workshops etc during the year (Data Template)	No File Uploaded

6.3.3 - Number of professional development / administrative training programmes organized by the Institution for its teaching and non-teaching staff during the year

25

File Description	Documents
Reports of the Human Resource Development Centres (UGC HRDC/ASC or other relevant centres)	No File Uploaded
Upload any additional information	No File Uploaded

6.3.4 - Number of teachers who have undergone online/ face-to-face Faculty Development Programmes during the year: (Professional Development Programmes, Orientation / Induction Programmes, Refresher Courses, Short-Term Course, etc.)

10

File Description	Documents
Summary of the IQAC report	View File
Reports of the Human Resource Development Centres (UGC ASC or other relevant centers)	View File
Upload any additional information	View File

6.4 - Financial Management and Resource Mobilization

6.4.1 - Institution conducts internal and external financial audits regularly

The College Governing Body establishes committees to ensure the smooth operation of Academic, Administrative, and Financial Management. The external financial audit is conducted in compliance with recognized auditing standards in India. The statutory audit for the fiscal year 2020-2021 was carried out by the designated government agency. The audit encompassed the balance sheet, general fund, income and expense, and receipt and payment accounts. The internal auditor, authorized by the Governing Body, conducted the annual financial audit with the assistance of the Finance Officer and members of the Accounts section. Upon completion of the statutory audit procedure, the institution will be assured of compliance with various regulations by the internal auditor.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	Nil

6.4.2 - Funds / Grants received from non-government bodies, individuals, and philanthropists during the year (not covered in Criterion III and V) (INR in lakhs)

0

File Description	Documents
Annual statements of accounts	No File Uploaded
Details of funds / grants received from non-government bodies, individuals, philanthropists during the year	No File Uploaded
Any additional information	No File Uploaded

6.4.3 - Institutional strategies for mobilisation of funds and the optimal utilisation of resources

The institution has formulated plans to raise funds and efficiently manage resources while maintaining financial transparency.

The college has established a strategy to meet its financial needs through annual budgets that ensure the implementation of resource mobilization policies.

Prior to the start of the academic year, each department communicates its funding requirements to the finance committee, which then prepares the annual budget.

This budget is presented to the governing body for approval. The institution secures funds from tuition fees, hostel fees, and sponsorship for students participating in workshops, conferences, and departmental seminars, alumni contributions, donations from individuals, corporate sponsors, and well-wishers.

As a government-aided college, it receives funding from both the Central and State Governments, and the utilization of each fund is approved by the finance committee.

The annual budget is prepared by the Heads of Departments (HoDs) and the Principal, and then approved by the college's Governing Body.

The college has established a system for both external and internal audits. At the end of each year, financial reports are finalized and submitted with the audit report for approval by the Governing Body.

File Description	Documents
Upload any additional information	View File
Paste link for additional Information	Nil

6.5 - Internal Quality Assurance System

6.5.1 - Internal Quality Assurance Cell (IQAC) has contributed significantly for institutionalizing quality assurance strategies and processes visible in terms of incremental improvements made during the preceding year with regard to quality (in case of the First Cycle): Incremental improvements made during the preceding year with regard to quality and post-accreditation quality initiatives (Second and subsequent cycles)

1. The IQAC plays a significant role in establishing quality assurance strategies and processes, fostering a culture of excellence, continuous improvement, and accountability within the college, thus contributing significantly to institutionalizing these practices.

2. Quality Assurance Committees aid in the formulation and implementation of quality assurance policies and procedures at the institutional level, ensuring consistent standards across all departments and units.

3. Regular assessments and evaluations of academic programs and student learning outcomes are conducted by the IQAC to identify areas for improvement and implement necessary changes.

4. Faculty and staff are encouraged by the IQAC to participate in professional development activities and research projects to enhance their skills and expertise, thus promoting a culture of continuous improvement.

5. The IQAC facilitates the gathering and analysis of data related to various aspects of the institution, such as student enrollment, faculty qualifications, and infrastructure, to inform decision-making and planning processes.

6. Collaboration with external accreditation bodies and regulatory agencies is done by the IQAC to ensure that the institution complies

with all relevant standards and requirements for quality assurance.

7. The IQAC is instrumental in supporting the development of institutional research capabilities, including the establishment of a research ethics committee and the implementation of research integrity policies to ensure the quality and accountability of research activities.

8. Promoting transparency and accountability in institutional governance is a key role played by the IQAC, ensuring the involvement of key stakeholders in decision-making processes.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	Nil

6.5.2 - The institution reviews its teaching-learning process, structures and methodologies of operation and learning outcomes at periodic intervals through its IQAC as per norms

The IQAC reviews the online feedback given by the graduating undergraduate and postgraduate students of the College during their final semesters. Feedback forms were sent to the students in batches via email. After the feedback was submitted online, the IQAC analyzed and compiled a report. The student responses were then forwarded to the Heads of the Departments, librarians, and others for necessary actions to improve the overall performance of the College.

The IQAC and the Principal collaborate to create an academic calendar outlining the annual activities of Panskura Banamali College (Autonomous). The departments are given the flexibility to plan their academic yearly schedules accordingly. The calendar includes holidays, dates for online parent-teacher meetings, and dates for important events hosted by the College, many of which are currently conducted online.

The College, along with the departments, endeavors to adhere to the academic calendar. After the academic session concludes, the departments are asked to provide a list of the activities they have carried out. Subsequently, an online academic audit is conducted and approved by Vidyasagar University, the affiliating parent University of Panskura Banamali College (Autonomous).

File Description	Documents
Upload any additional information	View File
Paste link for additional information	https://panskurabanamalicollege.org/academic-calander.php

6.5.3 - Quality assurance initiatives of the institution include Regular meeting of the IQAC Feedback collected, analysed and used for improvement of the institution Collaborative quality initiatives with other institution(s) Participation in NIRF Any other quality audit recognized by state, national or international agencies (such as ISO Certification)

A. Any 4 or all of the above

File Description	Documents
Paste the web link of annual reports of the Institution	Nil
Upload e-copies of accreditations and certification	No File Uploaded
Upload details of quality assurance initiatives of the institution	View File
Upload any additional information	View File

INSTITUTIONAL VALUES AND BEST PRACTICES

7.1 - Institutional Values and Social Responsibilities

7.1.1 - Measures initiated by the Institution for the promotion of gender equity during the year

After the COVID-19 pandemic, the College decided that an online course on empowering women in the Indian context would be hosted by its English Department. The course provided undergraduate students with education on gender social constructs, women's rights according to the Indian Penal Code, and methods for women to resist patriarchal violence within the Indian nation-state.

Acknowledging the challenges women encounter and the associated hardships, the College installed two vending machines and incinerators in its two common rooms to accommodate its female

students. This action aligns with the College's longstanding commitment to being highly attuned to the needs of female students.

File Description	Documents
Upload any additional information	View File
Paste link for additional Information	https://panskurabanamalicollege.org/index.php

7.1.2 - The Institution has facilities for alternate sources of energy and energy conservation: Solar energy Biogas plant Wheeling to the Grid Sensor-based energy conservation Use of LED bulbs/ power-efficient equipment

A. Any 4 or All of the above

File Description	Documents
Geotagged Photographs	View File
Any other relevant information	View File

7.1.3 - Describe the facilities in the institution for the management of the following types of degradable and non-degradable waste (within a maximum of 200 words)

The degradable and non-degradable waste are initially separated into specific trash bins and then disposed of separately to the Panskura Municipal. Biological waste disposal is conducted in bioscience laboratories using specific methods that involve autoclaving microbial strains. Disposable petri plates are utilized to ensure they can be destroyed by heat before disposal. Waste generated from the chemistry laboratory is neutralized using acid or alkali before disposal. In addition, campus wastes are managed in the following ways:

Solid waste management involves collecting vegetable waste from the kitchen, which is then placed in a large compost pit near the hostel kitchen to produce organic manure.

Zero littering on the college campus is practiced by promoting the use of jute and paper bags, raising awareness through campaigns, and strategically placing waste bins.

Liquid waste management involves disposing of wastewater from sanitary facilities and laboratories into septic tanks, and using

the combined effluents with canteen wastewater for gardening and watering trees.

Excess wastewater is directed into a natural drain near the college campus. E-waste is disposed of through vendors after the end of its useful life. Biomedical waste, including plastic disposables and liquid waste, is collected, stored, and eventually sent for disposal treatment.

File Description	Documents
Relevant documents like agreements/MoUs with Government and other approved agencies	View File
Geotagged photographs of the facilities	No File Uploaded
Any other relevant information	View File

7.1.4 - Water conservation facilities available in the Institution: Rain water harvesting Bore well /Open well recharge Construction of tanks and bunds Waste water recycling Maintenance of water bodies and distribution system in the campus

B. Any 3 of the above

File Description	Documents
Geotagged photographs / videos of the facilities	View File
Any other relevant information	No File Uploaded

7.1.5 - Green campus initiatives include

7.1.5.1 - The institutional initiatives for greening the campus are as follows:

A. Any 4 or All of the above

- 1. Restricted entry of automobiles**
- 2. Use of bicycles/ Battery-powered vehicles**
- 3. Pedestrian-friendly pathways**
- 4. Ban on use of plastic**
- 5. Landscaping**

File Description	Documents
Geotagged photos / videos of the facilities	View File
Various policy documents / decisions circulated for implementation	No File Uploaded
Any other relevant documents	View File

7.1.6 - Quality audits on environment and energy undertaken by the institution

7.1.6.1 - The institution's initiatives to preserve and improve the environment and harness energy are confirmed through the following:

A. Any 4 or all of the above

1. Green audit
2. Energy audit
3. Environment audit
4. Clean and green campus recognitions/awards
5. Beyond the campus environmental promotional activities

File Description	Documents
Reports on environment and energy audits submitted by the auditing agency	No File Uploaded
Certification by the auditing agency	View File
Certificates of the awards received	View File
Any other relevant information	View File

7.1.7 - The Institution has a disabled-friendly and barrier-free environment: Ramps/lifts for easy access to classrooms and centres Disabled-friendly washrooms Signage including tactile path lights, display boards and signposts Assistive technology and facilities for persons with disabilities: accessible website, screen-reading software, mechanized equipment, etc. Provision for enquiry and information: Human assistance, reader, scribe, soft copies of

B. Any 3 of the above

reading materials, screen reading, etc.

File Description	Documents
Geotagged photographs / videos of facilities	View File
Policy documents and brochures on the support to be provided	No File Uploaded
Details of the software procured for providing assistance	No File Uploaded
Any other relevant information	No File Uploaded

7.1.8 - Describe the Institutional efforts/initiatives in providing an inclusive environment i.e. tolerance and harmony towards cultural, regional, linguistic, communal, socio-economic and other diversities (within a maximum of 200 words).

Panskura Banamali College (Autonomous) organizes an annual Basanta Utsab, a festival of colors, inspired by Rabindranath Tagore's vision of uniting communities in a brotherly manner. The College conducted departmental gatherings to honor Rabindranath Tagore's birth anniversary, where students showcased their talents by singing Tagore's songs and reciting his poems, demonstrating cultural resilience across communities during a challenging time. The English Department collaborated with a theatre group to present an online play depicting the struggles of life during a pandemic. The play successfully brought audiences together virtually, transcending cultural and religious differences. The College also organized online celebrations for International Mother Language Day, emphasizing the preservation of students' cultural traditions against all odds. Additionally, it hosted online Ambedkar Jayanti celebrations to take a stand against untouchability.

File Description	Documents
Supporting documents on the information provided (as reflected in the administrative and academic activities of the Institution)	View File

7.1.9 - Sensitization of students and employees of the institution to constitutional obligations: values, rights, duties and responsibilities of citizens:

The College emphasizes the importance of instilling an understanding of rights and responsibilities in students, in accordance with the Constitution of India. The NCC and NSS units of the College work with various organizations to engage in different activities on a

regular basis. On August 15, 2022, the NSS unit visited the office of the Magistrate of East Midnapore district in Tamruk to fulfill its constitutional duties and celebrate Indian Independence Day on behalf of the district. The Political Science Department of the College marked its annual Constitution Day to rekindle a sense of citizenship among the students as part of their preparation for life. Additionally, the Department continued to deliver its course on the Constitution of India online to raise awareness among students about the importance of voting as they transition into adult citizens of India. Constitution of India online to raise awareness among students about the importance of voting as they transition into adult citizens of India.

File Description	Documents
Details of activities that inculcate values necessary to transform students into responsible citizens	View File
Any other relevant information	No File Uploaded

7.1.10 - The institution has a prescribed code of conduct for students, teachers, administrators and other staff and conducts periodic sensitization programmes in this regard: The Code of Conduct is displayed on the website There is a committee to monitor adherence to the Code of Conduct Institution organizes professional ethics programmes for students, teachers, administrators and other staff Annual awareness programmes on the Code of Conduct are organized

A. All of the above

File Description	Documents
Code of Ethics - policy document	View File
Details of the monitoring committee composition and minutes of the committee meeting, number of programmes organized, reports on the various programmes, etc. in support of the claims	View File
Any other relevant information	View File

7.1.11 - Institution celebrates / organizes national and international commemorative days, events and festivals

The college campus celebrates national festivals and the birth anniversaries of great Indian personalities every year to instill values and patriotism in the students. Activities such as flag-hoisting, walks, essay writing, and elocution form part of these celebrations. Inspirational speeches by eminent personalities are organized to motivate both staff and students on these special days. The college also observes significant days like World Environment Day, International Yoga Day, Independence Day, Republic Day, Netaji Subhas Chandra Bose's Birthday, Pandit Iswar Chandra Vidyasagar's Birthday, Kaviguru Rabindranath Tagore's Birthday, and the Birth Anniversaries of Dr. Sarvapalli Radhakrishnan, Mahatma Gandhi, and Swami Vivekananda.

File Description	Documents
Annual report of the celebrations and commemorative events for during the year	View File
Geotagged photographs of some of the events	View File
Any other relevant information	View File

7.2 - Best Practices

7.2.1 - Provide the weblink on the Institutional website regarding the Best practices as per the prescribed format of NAAC

Best Practices I

Title:The trees in the college had QR codes attached to them

Best Practices-2

Title: Social Commitment and Community Outreach.

File Description	Documents
Best practices in the Institutional website	https://panskurabanamalicollege.org/Best%20Practice%202022-2023.pdf
Any other relevant information	Nil

7.3 - Institutional Distinctiveness

7.3.1 - Highlight the performance of the institution in an area distinct to its priority and thrust (within a maximum of 200 words)

1. Equipping students with the necessary skills to navigate the challenging job markets in India is the primary focus of the College.
2. Students pursue higher education with the aim of acquiring essential entrepreneurial skills.
3. One of the key focuses of our autonomous college, situated in a coastal region, is the study of the coastal environment.
4. Panskura Banamali College (Autonomous) is situated in a remote and economically disadvantaged area of West Bengal, and has made notable cultural and political contributions.
5. The College takes pride in being a regional institution in the district of Midnapore, as evidenced from 2020-2021 when its research center identified the cultural traditions of Midnapore as a key area of focus. Postgraduate students working on theses were also encouraged to explore issues related to Midnapore.

Part B

CURRICULAR ASPECTS

1.1 - Curriculum Design and Development

1.1.1 - Curricula developed and implemented have relevance to the local, national, regional and global developmental needs which are reflected in Programme Outcomes (POs), Programme Specific Outcomes (PSOs) and Course Outcomes (COs) of the various Programmes offered by the Institution.

Committed to meeting the academic and professional needs of all our students, our higher-educational institution offers courses that are deeply rooted in established bodies of knowledge while also being responsive to the evolving demands of the Indian nation-state. These demands emphasize professional aptitude and employability for the youth. To align with the evolving curricula recommended by the UGC and the Government of West Bengal, the college provides our faculty members with the access to ICT tools, e-books, and journals to support their continuous knowledge and skill enhancement.

Upon ensuring that our students have comprehended the program outcomes, program-specific outcomes, and course outcomes detailed in the syllabus, the faculty members teach the courses and programs they have enrolled in. These outcomes are dynamic and can change based on the employment landscape our students aim to enter, our academic council and boards of studies maintain regular communication with academicians of various institutes. Consequently, our syllabi undergo continuous updates and advancement, ultimately ensuring our students' financial independence upon completion of their studies with us. With our alumni actively involved in various sectors at regional, national, and international levels, we envision a promising future for any student who decides to join our educational community.

File Description	Documents
Upload additional information, if any	View File
Link for additional information	https://panskurabanamalicollege.org/Programme_Specific_Outcomes.php

1.1.2 - Number of Programmes where syllabus revision was carried out during the year

3

File Description	Documents
Minutes of relevant Academic Council/BOS meeting	View File
Details of syllabus revision during the year	No File Uploaded
Any additional information	No File Uploaded

1.1.3 - Number of courses focusing on employability/entrepreneurship/ skill development offered by the Institution during the year

100

File Description	Documents
Curriculum / Syllabus of such courses	View File
Minutes of the Boards of Studies/ Academic Council meetings with approval for these courses	No File Uploaded
MoUs with relevant organizations for these courses, if any	No File Uploaded
Any additional information	View File

1.2 - Academic Flexibility**1.2.1 - Number of new courses introduced across all programmes offered during the year**

357

File Description	Documents
Minutes of relevant Academic Council/BoS meetings	View File
Any additional information	No File Uploaded
Institutional data in prescribed format (Data Template)	No File Uploaded

1.2.2 - Number of Programmes offered through Choice Based Credit System (CBCS)/Elective Course System

46

File Description	Documents
Minutes of relevant Academic Council/BoS meetings	No File Uploaded
Any additional information	No File Uploaded
List of Add on /Certificate programs (Data Template)	View File

1.3 - Curriculum Enrichment

1.3.1 - Institution integrates cross-cutting issues relevant to Professional Ethics, Gender, Human Values, Environment and Sustainability, and Human Values into the curriculum

Incorporating cross-cutting issues into the curriculum is in line with the Vision-Mission, PO, and PSO statements of the college. All undergraduate and postgraduate students are exposed to cross-cutting issues through various courses such as Environmental Studies, Peace and Value Education, Gender studies, Professional ethics, Human Rights, and Youth Parliament, as detailed in the attached table. The books on Essentials of Ethics and Environmental Studies have been continuously updated by several departments including Geography, Philosophy, Political Science, English, B.Ed., Education, Microbiology, Zoology, and Botany.

The Department of Computer Science and BCA educate students on issues like cybercrime, human values, and professional ethics. Undergraduate courses also provide varying degrees of training on professional ethics and teach soft skills. Across 47 programs, 113 courses raise awareness among students on cross-cutting issues such as Professional Ethics, Gender studies, Value Education, Human Values, Environment, and Sustainable Development. The course aims to help students understand that as future torchbearers of society, they should utilize their technical knowledge for the betterment of society.

All NSS volunteers and NCC cadets actively participate in Social Service Schemes and Community Outreach Programs to acquire knowledge and skills related to these issues and fulfill the needs of society. The college's ultimate goal is to mold students into socially sensitive, morally upright, and selfless citizens of India.

File Description	Documents
Upload the list and description of the courses which address issues related to Gender, Environment and Sustainability, Human Values and Professional Ethics in the curriculum	View File
Any additional information	View File

1.3.2 - Number of value-added courses for imparting transferable and life skills offered during the year

53

File Description	Documents
List of value-added courses	View File
Brochure or any other document relating to value-added courses	No File Uploaded
Any additional information	No File Uploaded

1.3.3 - Number of students enrolled in the courses under 1.3.2 above

4854

File Description	Documents
List of students enrolled	View File
Any additional information	View File

1.3.4 - Number of students undertaking field work/projects/ internships / student projects

4683

File Description	Documents
List of programmes and number of students undertaking field projects / internships / student projects	No File Uploaded
Any additional information	No File Uploaded

1.4 - Feedback System

1.4.1 - Structured feedback and review of the **A. All 4 of the above**

syllabus (semester-wise / year-wise) is obtained from 1) Students 2) Teachers 3) Employers and 4) Alumni

File Description	Documents
Provide the URL for stakeholders' feedback report	https://panskurabanamalicollege.org/Feedback%202022-23.pdf
Upload the Action Taken Report of the feedback as recorded by the Governing Council / Syndicate / Board of Management	View File
Any additional information	No File Uploaded

1.4.2 - The feedback system of the Institution comprises the following

A. Feedback collected, analysed and action taken made available on the website

File Description	Documents
Provide URL for stakeholders' feedback report	https://panskurabanamalicollege.org/Action%20Taken%202022-23.pdf
Any additional information	No File Uploaded

TEACHING-LEARNING AND EVALUATION

2.1 - Student Enrollment and Profile

2.1.1 - Enrolment of Students

2.1.1.1 - Number of students admitted (year-wise) during the year

5604

File Description	Documents
Any additional information	No File Uploaded
Institutional data in prescribed format	View File

2.1.2 - Number of seats filled against reserved categories (SC, ST, OBC, Divyangjan, etc.) as per the reservation policy during the year (exclusive of supernumerary seats)

707

File Description	Documents
Any additional information	No File Uploaded
Number of seats filled against seats reserved (Data Template)	View File

2.2 - Catering to Student Diversity

2.2.1 - The institution assesses students' learning levels and organises special programmes for both slow and advanced learners.

The institution that evaluates students' academic performance and implements specialized programs for struggling and advanced learners is committed to providing personalized education tailored to individual needs. By assessing each student's strengths and weaknesses, the college offers targeted assistance to help them reach their full potential. Through evaluating each student's capabilities and offering personalized programs, the institution aims to support all learners in achieving their academic goals. This approach ensures that every student has the necessary resources and support for academic success, creating an inclusive learning environment where individuals of diverse abilities can thrive. The institution provides not only academic help but also resources like tutoring, study groups, and counseling services to guarantee that students can get the help they require. By promoting a culture of teamwork and assistance, the institution enables students to assume responsibility for their education and maximize their learning opportunities. By fostering a culture of collaboration and encouragement, the institution empowers students to take ownership of their education and make the most of their learning opportunities. In general, students across all departments receive training in soft skills, life skills, capacity building, and skill enhancement through their curriculum or related events. The college's Training and Placement Cell arranges skill enhancement programs to facilitate student placements, along with counseling initiatives to enhance students' potential. Ultimately, the college is committed to personalized learning and support, helping students achieve their goals and realize their full potential.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	Nil

2.2.2 - Student – Teacher (full-time) ratio

Year	Number of Students	Number of Teachers
01/07/2022	5461	170

File Description	Documents
Upload any additional information	View File

2.3 - Teaching- Learning Process

2.3.1 - Student-centric methods such as experiential learning, participative learning and problem-solving methodologies are used for enhancing learning experiences:

- 1. Experiential Learning:** This teaching approach incorporates hands-on learning experiences, enabling students to actively interact with the subject matter. These experiences may involve field trips, simulations, and experiments, allowing students to gain a better understanding and retention of the information by directly engaging with concepts.
- 2. Participative Learning:** This method encourages students to engage in discussions, group work, and debates. Through active participation in the learning process, students collaborate with peers, exchange ideas, and gain diverse perspectives on the material. This fosters the enhancement of their comprehension and critical thinking abilities.
- 3. Problem-solving Methodologies:** This teaching strategy involves presenting students with real-world problems or challenges that require collaborative solutions. By participating in problem-solving activities, students can practically apply their knowledge and skills, leading to a deeper understanding of the material. Additionally, this approach aids in the development of crucial skills such as critical thinking, creativity, and teamwork.

Overall, student-centered methods like experiential learning,

participative learning, and problem-solving methodologies effectively enhance learning experiences by actively engaging students in the learning process, promoting collaboration, critical thinking, and providing practical applications of knowledge.

File Description	Documents
Upload any additional information	View File
Link for additional Information	Nil

2.3.2 - Teachers use ICT-enabled tools including online resources for effective teaching and learning

Teachers have access to a range of ICT tools and online resources that can help improve their teaching methods, involve students, and assist them in achieving their learning objectives. When teachers integrate these tools into their teaching effectively, they can establish a more interactive and customized learning environment for their students.

1. Teachers utilize online collaboration tools to enable group work and collaborative projects, allowing students to collaborate on assignments irrespective of their physical location.

2. Through educational websites, teachers uses online resources to deliver personalized learning experiences tailored to each student's individual needs and learning styles.

3. Teachers employ multimedia presentations and interactive tools to actively engage students, fostering interactive and hands-on learning experiences.

4. Online assessment tools are used by teachers to evaluate students' comprehension and progress, providing immediate feedback and enhancing the efficiency of student performance tracking.

5. Utilizing ICT-enabled tools, teachers create and distribute educational content, enabling more classroom time to be dedicated to discussions, activities, and problem-solving, rather than solely relying on lectures.

File Description	Documents
Provide link for webpage describing ICT enabled tools including online resources for effective teaching and learning process	Nil
Upload any additional information	View File

2.3.3 - Ratio of students to mentor for academic and other related issues

2.3.3.1 - Number of mentors

162

File Description	Documents
Upload year-wise number of students enrolled and full-time teachers on roll	View File
Circulars with regard to assigning mentors to mentees	View File

2.3.4 - Preparation and adherence to Academic Calendar and Teaching Plans by the institution

Preparation and commitment to the Academic Calendar and Teaching Plans are crucial for the efficient operation of an institution. Below are some actions that can ensure effective preparation and adherence to these schedules:

1. At the start of each academic year, create a comprehensive Academic Calendar detailing important dates such as class commencement and conclusion, exam periods, holidays, and special events.
2. Distribute the Academic Calendar to all stakeholders, including students, faculty, and staff, to ensure everyone is informed about important dates and deadlines.
3. Create Teaching Plans for each course, specifying the topics to be covered, course objectives, assessment methods, and any necessary resources.
4. Regularly review and update the Teaching Plans to ensure they align with the curriculum and learning outcomes.

5. Regularly monitor progress to ensure adherence to the Teaching Plans and make schedule adjustments if necessary.

6. Offer support and resources to faculty to assist them in fulfilling the requirements of the Teaching Plans.

By following the above steps, the college will be well-prepared and able to adhere to their Academic Calendar and Teaching Plans, resulting in a more effective and efficient academic experience for all stakeholders.

File Description	Documents
Upload the Academic Calendar and Teaching Plans during the year	View File

2.4 - Teacher Profile and Quality

2.4.1 - Number of full-time teachers against sanctioned posts during the year

162

File Description	Documents
Year-wise full-time teachers and sanctioned posts for the year	View File
List of the faculty members authenticated by the Head of HEI	View File
Any additional information	No File Uploaded

2.4.2 - Number of full-time teachers with PhD/ D.M. / M.Ch. / D.N.B Super-Specialty / DSc / DLitt during the year

66

File Description	Documents
List of number of full-time teachers with PhD./ D.M. / M.Ch. / D.N.B Super-Specialty / D.Sc. / D.Litt. and number of full-time teachers for 5 years	View File
Any additional information	View File

2.4.3 - Total teaching experience of full-time teachers in the same institution: (Full-time

teachers' total teaching experience in the current institution)

2130

File Description	Documents
List of teachers including their PAN, designation, Department and details of their experience	View File
Any additional information	No File Uploaded

2.5 - Evaluation Process and Reforms**2.5.1 - Number of days from the date of last semester-end/ year- end examination till the declaration of results during the year**

49

File Description	Documents
List of Programmes and the date of last semester-end / year-end examinations and the date of declaration of result	View File
Any additional information	No File Uploaded

2.5.2 - Number of students' complaints/grievances against evaluation against the total number who appeared in the examinations during the year

0

File Description	Documents
Upload the number of complaints and total number of students who appeared for exams during the year	No File Uploaded
Upload any additional information	No File Uploaded

2.5.3 - IT integration and reforms in the examination procedures and processes including Continuous Internal Assessment (CIA) have brought in considerable improvement in the Examination Management System (EMS) of the Institution

Incorporating IT into the examination processes, such as Continuous Internal Assessment (CIA), has the potential to streamline assessments, enhance efficiency, and deliver more precise and dependable results. There are various ways to integrate and modernize IT in examination procedures, including

the following:

1. **Online examination system:** The adoption of an online examination system can facilitate the efficient and secure conduct of exams.
2. **Online submission of assignments:** Allowing students to submit their assignments online can save time and provide easy access to submitted assignments for both students and teachers.
3. **Integration of learning management systems:** The integration of IT systems like learning management systems (LMS) can be utilized to manage and monitor students' progress, assessments, and performance. LMS also aids in the effective organization and management of CIA data.
4. **Data analysis for assessment:** Utilization of data analysis tools to analyze assessment data and identify trends, patterns, and areas for improvement. IT can be employed to generate reports and insights to assist in decision-making and evaluation of assessment processes.

On the whole, integrating IT into examination procedures and processes, including CIA, can contribute to improving the efficiency, accuracy, and reliability of assessments. It can also offer a more seamless and convenient experience for both students and teachers.

File Description	Documents
Upload any additional information	View File
Paste link for additional Information	Nil

2.6 - Student Performance and Learning Outcomes

2.6.1 - Programme Outcomes and Course Outcomes for all Programmes offered by the institution are stated and displayed on the website and communicated to teachers and students

The essential components of any educational program are Programme Outcomes (POs) and Course Outcomes (COs) as they clearly outline the expected achievements of students by the end of the program or course. It is crucial to clearly state and display Programme Outcomes and Course Outcomes for all programs offered by the institution to ensure the quality and effectiveness of the educational programs. This shared understanding of the learning

objectives aligns the program with industry needs, enables monitoring and evaluation, and promotes transparency and accountability.

1. POs and COs help both students and teachers understand the specific knowledge, skills, and attitudes expected to be acquired in a particular program or course, enabling focus on achieving these outcomes.

2. Clearly stated POs and COs provide a benchmark for assessing the quality of the program, ensuring students receive a high-quality education meeting stakeholders' expectations.

3. Communicating POs and COs to teachers and students allows for regular monitoring and evaluation of progress towards achieving these outcomes.

4. Displaying POs and COs on the website demonstrates the institution's commitment to transparency and accountability, maintaining a clear focus on the outcomes of its programs and courses and dedication to ensuring students are well-prepared for their future careers.

File Description	Documents
Upload COs for all courses (exemplars from the Glossary)	View File
Upload any additional information	View File
Link for additional Information	https://panskurabanamalicollege.org/Programme_Specific_Outcomes.php

2.6.2 - Attainment of Programme Outcomes and Course Outcomes as evaluated by the institution

The college assesses the achievement of program outcomes and course outcomes using a variety of assessment methods such as assignments, exams, projects, presentations, and other types of assessments designed to measure student learning and achievement.

Program outcomes are typically evaluated at the end of a program or degree, while course outcomes are assessed at the end of each course. Institutions may employ formative and summative assessment strategies to evaluate the attainment of these outcomes.

Summative assessments are utilized at the conclusion of a course or program to appraise student learning and determine if the students have achieved the established outcomes. These assessments may take the form of a final exam, project, or other culminating activity that showcases the student's knowledge and skills.

The assessment of program and course outcomes is an ongoing process that necessitates collaboration among faculty, students, and administrators to ensure that students are receiving high-quality education and can achieve the intended learning outcomes of their academic program.

File Description	Documents
Upload any additional information	View File
Paste link for additional Information	https://panskurabanamalicollege.org/Programme_Specific_Outcomes.php

2.6.3 - Pass Percentage of students

2.6.3.1 - Total number of final year students who passed in the examinations conducted by Institution

1638

File Description	Documents
Upload list of Programmes and number of students appear for and passed in the final year examinations	View File
Upload any additional information	No File Uploaded
Paste link for the annual report	Nil

2.7 - Student Satisfaction Survey

2.7.1 - Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design its own questionnaire). Results and details need to be provided as a weblink

<https://panskurabanamalicollege.org/Student%20Satisfaction%20Survey%202022-23.pdf>

RESEARCH, INNOVATIONS AND EXTENSION**3.1 - Promotion of Research and Facilities**

3.1.1 - The institution's research facilities are frequently updated and there is a well-defined policy for promotion of research which is uploaded on the institutional website and implemented

Panskura Banamali College has formulated a General Policy for the Promotion of Research, which should be adhered to by administrators, faculty, support staff, students, and other relevant stakeholders. However, prior approval from the appropriate authority is always necessary before commencing any projects aimed at promoting and sustaining research.

1. Institutional responsibilities and activities encompass the management of project finances, infrastructure, Memorandums of Understanding (MoUs), patents, innovations, research publications, journals, ethics, and more.

2. The policy regarding financial support for faculty attending seminars, etc., is outlined.

3. Departmental-level activities related to the curriculum involve regular revisions, student research projects, industry visits, interactions with professionals, internships in various industries, student engagements in research institutes under prominent researchers or scientists, and the initiation of Ph.D. programs.

4. The duties and obligations of faculty members include conducting and supervising research, securing funding for research infrastructure development, and obtaining resources for the ongoing expenses required for active, regular research at the institutional level.

5. The college establish Plagiarism Control and Monitoring Committee supervises research ethics, implements checks, establishes quantifiable measures, and enforces layered penalties to address plagiarism.

File Description	Documents
Upload the Minutes of the Governing Council/ Syndicate/Board of Management related to research promotion policy adoption	View File
Provide URL of policy document on promotion of research uploaded on the website	https://www.panskurabanamalicollege.org/Policy%20on%20Research%20Promotion.pdf
Any additional information	No File Uploaded

3.1.2 - The institution provides seed money to its teachers for research

3.1.2.1 - Seed money provided by the institution to its teachers for research during the year (INR in lakhs)

0

File Description	Documents
Minutes of the relevant bodies of the institution regarding seed money	No File Uploaded
Budget and expenditure statements signed by the Finance Officer indicating seed money provided and utilized	No File Uploaded
List of teachers receiving grant and details of grant received	No File Uploaded
Any additional information	No File Uploaded

3.1.3 - Number of teachers who were awarded national / international fellowship(s) for advanced studies/research during the year

0

File Description	Documents
e-copies of the award letters of the teachers	No File Uploaded
List of teachers and details of their international fellowship(s)	No File Uploaded
Any additional information	No File Uploaded

3.2 - Resource Mobilization for Research	
3.2.1 - Grants received from Government and Non-Governmental agencies for research projects, endowments, Chairs during the year (INR in Lakhs)	
236700	
File Description	Documents
e-copies of the grant award letters for research projects sponsored by non-governmental agencies/organizations	No File Uploaded
List of projects and grant details	No File Uploaded
Any additional information	No File Uploaded
3.2.2 - Number of teachers having research projects during the year	
1	
File Description	Documents
Upload any additional information	View File
Paste link for additional Information	Nil
List of research projects during the year	View File
3.2.3 - Number of teachers recognised as research guides	
09	
File Description	Documents
Upload copies of the letter of the university recognizing teachers as research guides	View File
Institutional data in Prescribed format	No File Uploaded
3.2.4 - Number of departments having research projects funded by Government and Non-Government agencies during the year	
1	

File Description	Documents
Supporting document from Funding Agencies	View File
Paste link to funding agencies' website	Nil
Any additional information	View File

3.3 - Innovation Ecosystem

3.3.1 - Institution has created an ecosystem for innovations and creation and transfer of knowledge supported by dedicated centres for research, entrepreneurship, community orientation, incubation, etc.

The various departments at Panskura Banamali College work together in diverse fields such as Chemistry, Physics, Mathematics, Zoology, Microbiology, Biotechnology, and Botany, showing a strong commitment to advancing innovation.

In response to the pandemic, the college formulated a policy focusing on "On Campus Ecosystem for Innovation and Creativity targeting Outcome Based Learning," with the help of the NEP 2020 draft proposal. To achieve this, the college established central facilities and functional bodies for research, idea generation, innovation, incubation, IPR, and entrepreneurship. The college is equipped with central research facilities and a comprehensive central library, providing necessary resources. Collaboration between the college's departments and academic and industry partners is facilitated through Memorandums of Understanding (MOUs).

The IPR cell raises awareness about ideas and research that lead to institutional IP assets. The Incubation and Innovation Cell provides suggestions for seed funds and other requirements for scaling up innovations from lab scale to large scale. The Entrepreneur Cell focuses on quality assurance of innovation and the conversion of innovation into commercial products. It also develops entrepreneurship skills in students through skill-based electives. The college has developed PBC-ERP, a software to manage IT-related activities such as applications, modules for administrators, faculty, students, and parents, online admission, e-attendance, hostel management, LMS, LPP, performance appraisal system, e-planner, biometric attendance, alumni portal, and automation of examination management. This system aims to effectively engage all institutional stakeholders.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	Nil

3.3.2 - Number of workshops/seminars conducted on Research Methodology, Intellectual Property Rights (IPR), Entrepreneurship and Skill Development during the year

4

File Description	Documents
Report of the events	No File Uploaded
List of workshops/seminars conducted during the year	View File
Any additional information	No File Uploaded

3.4 - Research Publications and Awards

3.4.1 - The Institution ensures implementation of its Code of Ethics for Research uploaded in the website through the following: Research Advisory Committee Ethics Committee Inclusion of Research Ethics in the research methodology course work Plagiarism check through authenticated software

A. All of the above

File Description	Documents
Code of Ethics for Research, Research Advisory Committee and Ethics Committee constitution and list of members of these committees, software used for plagiarism check	View File
Any additional information	View File

3.4.2 - Number of PhD candidates registered per teacher (as per the data given with regard to recognized PhD guides/ supervisors provided in Metric No. 3.2.3) during the year

3.4.2.1 - Number of PhD students registered during the year

0

File Description	Documents
URL to the research page on HEI website	Nil
List of PhD scholars and details like name of the guide, title of thesis, and year of registration	No File Uploaded
Any additional information	No File Uploaded

3.4.3 - Number of research papers per teacher in CARE Journals notified on UGC website during the year

19

File Description	Documents
List of research papers by title, author, department, and year of publication	View File
Any additional information	No File Uploaded

3.4.4 - Number of books and chapters in edited volumes / books published per teacher during the year

20

File Description	Documents
Upload any additional information	View File
Paste link for additional information	Nil

3.4.5 - Bibliometrics of the publications during the year based on average Citation Index in Scopus/ Web of Science/PubMed

3.4.5.1 - Total number of Citations in Scopus during the year

50

File Description	Documents
Any additional information	No File Uploaded
Bibliometrics of the publications during the year	View File

3.4.6 - Bibliometrics of the publications during the year based on Scopus/ Web of Science – h-Index of the University**3.4.6.1 - h-index of Scopus during the year**

19

File Description	Documents
Bibliometrics of publications based on Scopus/ Web of Science - h-index of the Institution	View File
Any additional information	No File Uploaded

3.5 - Consultancy**3.5.1 - Revenue generated from consultancy and corporate training during the year (INR in lakhs)**

0

File Description	Documents
Audited statements of accounts indicating the revenue generated through consultancy and corporate training	No File Uploaded
List of consultants and revenue generated by them	No File Uploaded
Any additional information	No File Uploaded

3.5.2 - Total amount spent on developing facilities, training teachers and clerical/project staff for undertaking consultancy during the year

0

File Description	Documents
Audited statements of accounts indicating the expenditure incurred on developing facilities and training teachers and staff for undertaking consultancy	No File Uploaded
List of training programmes, teachers and staff trained for undertaking consultancy	No File Uploaded
List of facilities and staff available for undertaking consultancy	No File Uploaded
Any additional information	No File Uploaded

3.6 - Extension Activities

3.6.1 - Extension activities carried out in the neighbourhood sensitising students to social issues for their holistic development, and the impact thereof during the year

Extension activities are vital in fostering students' holistic development, offering practical experiences that promote social awareness, personal growth, and civic responsibility.

During the COVID-19 pandemic, the college organized health awareness programs on the virus and its effects, distributing sanitizers and masks to rural communities through NSS volunteers.

The college also held webinars on violence awareness, commemorating events like Independence Day, Republic Day, Gandhi Jayanti, Teachers' Day, and National Youth Day. Extension services in higher education were provided through webinars, supported by Team Panskura, the college's technical support group.

In 2022, three NSS units led key initiatives such as celebrating World Environment Day on June 5th and the International Day of Yoga on June 26th. Additionally, the Van Mahotsav plantation program took place in village areas in January and April 2022, organized by NSS volunteers.

The Swachh Bharat Abhiyan (Clean India Campaign) was launched to clean areas around the college and Panskura railway station, further contributing to the community's well-being.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	Nil

3.6.2 - Number of awards and recognition received by the Institution, its teachers and students for extension activities from Government / Government-recognised bodies during the year

0

File Description	Documents
Number of awards for extension activities in during the year	No File Uploaded
e-copy of the award letters	No File Uploaded
Any additional information	No File Uploaded

3.6.3 - Number of extension and outreach programmes conducted by the institution through NSS/NCC/Red Cross/YRC, etc. during the year (including Government-initiated programmes such as Swachh Bharat, AIDS Awareness, and Gender Sensitization and those organised in collaboration with industry, community and NGOs)

32

File Description	Documents
Reports of the events organized	View File
Any additional information	View File

3.6.4 - Number of students participating in extension activities listed in 3.6.3 during the year

1799

File Description	Documents
Reports of the events	View File
Any additional information	No File Uploaded

3.7 - Collaboration

3.7.1 - Number of collaborative activities during the year for research/ faculty exchange/ student exchange/ internship/ on-the-job training/ project work

24

File Description	Documents
Copies of documents highlighting collaboration	View File
Any additional information	View File

3.7.2 - Number of functional MoUs with institutions of national and/or international importance, other universities, industries, corporate houses, etc. during the year (only functional MoUs with ongoing activities to be considered)

24

File Description	Documents
e-copies of the MoUs with institution/ industry/ corporate house	View File
Details of functional MoUs with institutions of national, international importance, other institutions etc. during the year	No File Uploaded
Any additional information	View File

INFRASTRUCTURE AND LEARNING RESOURCES

4.1 - Physical Facilities

4.1.1 - The Institution has adequate infrastructure and physical facilities for teaching-learning, viz., classrooms, laboratories, computing equipments, etc.

The teaching-learning process at the Institution is supported by a range of facilities, including 62 classrooms and 58 laboratories, as well as computing equipment, smart classrooms, ICT-enabled classrooms, language laboratories, and a Seminal Hall.

The College ensures that the teaching-learning process is fully supported by providing appropriate infrastructure and equipment for each department, such as separate Departmental Teaching staff Rooms, ICT-enabled classrooms, Notice boards, Laboratories, Wall-Magazine Boards, Laptops, Desktops, Printers, Projectors, and Internet Connection with wifi, Departmental Library, and Rolling Stationeries.

There are 58 well-furnished and well-maintained laboratories for various departments including Physics, Chemistry, Mathematics,

Computer Science, Botany, Zoology, Physiology, Bio-Technology, Microbiology, Geography, B.Ed., B.P.Ed., M.P.Ed., and others, all of which are kept updated to align with the courses.

Our college houses a Folk Museum that preserves ancient archives and equipment representing diverse folk cultures and traditions.

A Language Laboratory has been established to help students enhance their communication skills.

The college provides internet access for 10 hours daily, with 272 terminals offering high-speed internet. Additionally, a dedicated room has been allocated for research scholars.

The campus features two seminar-cum-conference halls, two gymnasium halls, and an auditorium with a capacity of 1500.

Furthermore, the college boasts a well-maintained swimming pool.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	https://panskurabanamalicollege.org/

4.1.2 - The institution has adequate facilities for cultural activities, yoga, sports and games (indoor and outdoor) including gymnasium, yoga centre, auditorium etc.)

The College has spaces available for organizing cultural activities like yoga, sports, and indoor and outdoor games. These spaces include a gymnasium, an auditorium, and a yoga center. There are two playgrounds in the college, one is 8000 sq. m. and the other is 1200 sq. m., where sports activities such as cricket, football, athletics, and khokho are played.

Additionally, there are two multi-gyms, one is 5000 sq. ft. and the other is 6150 sq. ft., and a 420 sq. m. basketball court in the College.

The College holds an annual athletic meet and monthly intramural games to boost students' morale, and students can participate in these events at state and national levels. The cultural committee of the students and teachers arranges workshops with renowned artists to mentor students in various cultural activities.

The College also celebrates national and international days to instill a sense of nationalism and peace among the students. The College's existing seminar room named after C. V. Raman covers an area of 500 sq. ft. It has been cushioned chairs, and seating for 100 audience members.

Additionally, the College has an open-air stage measuring 6450 sq. ft.

File Description	Documents
Geotagged pictures	View File
Upload any additional information	View File
Paste link for additional information	https://panskurabanamalicollege.org/

4.1.3 - Number of classrooms and seminar halls with ICT-enabled facilities

71

File Description	Documents
Upload any additional information	View File
Upload Number of classrooms and seminar halls with ICT enabled facilities (Data Template)	View File

4.1.4 - Expenditure for infrastructure augmentation, excluding salary, during the year (INR in Lakhs)

85.88

File Description	Documents
Upload audited utilization statements	View File
Details of Expenditure, excluding salary, during the years	No File Uploaded
Any additional information	No File Uploaded

4.2 - Library as a Learning Resource

4.2.1 - Library is automated using Integrated Library Management System (ILMS)

The Integrated Library Management System (ILMS) automates the operations of the Central Library. KOHA (Version-16.05.11) has been in use at the Central Library since 01.07.2017, enabling full library automation, along with Dspace for the Digital Library.

Students, staff, and researchers have access to a wide range of resources including books, journals, magazines, CDs, and DVDs. The library provides access to a substantial number of e-journals and e-books through platforms like INFLIBNET-NLIST, Proquest, DOAJ, and NDL & IDR.

The total area of the central library is 4899.75 sq.ft. It has acquired a significant number of books, including those purchased, for minor/major research projects, and through gifts/donations. The library also boasts an extensive collection of titles, textbooks, reference books, and periodicals.

Several departments have their own libraries accessible to students and teachers.

The library is equipped with two reading rooms accommodating 100 students, as well as PCs, printers, a server, barcode scanners, CCTV, and plagiarism detection software.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	Nil

**4.2.2 - Institution has access to the following:
e-journals e-ShodhSindhu Shodhganga
Membership e-books Databases Remote
access to e-resources**

A. Any 4 or more of the above

File Description	Documents
Details of subscriptions like e-journals, e-books, e-ShodhSindhu, Shodhganga membership	View File
Upload any additional information	View File

4.2.3 - Expenditure on purchase of books/ e-books and subscription to journals/e-journals during the year (INR in lakhs)

.059

File Description	Documents
Audited statements of accounts	No File Uploaded
Any additional information	View File
Details of annual expenditure for purchase of books/e-books and journals/e- journals during the year (Data Template)	No File Uploaded

4.2.4 - Usage of library by teachers and students (footfalls and login data for online access)

4.2.4.1 - Number of teachers and students using the library per day during the year

502.29

File Description	Documents
Upload details of library usage by teachers and students	View File
Any additional information	No File Uploaded

4.3 - IT Infrastructure

4.3.1 - Institution has an IT policy covering Wi-Fi, cyber security, etc. and has allocated budget for updating its IT facilities

The college has established an IT policy that encompasses Wi-Fi, cyber security, and other aspects, with a designated budget for updating IT facilities.

The IT policy includes the provision of three network connections with 100 MBPS each to cater to the specific needs of each department.

- Wi-Fi access is restricted to students and classrooms only.
- Efforts are being made to expand the Local Area Network (LAN) to all blocks in order to enhance the campus's Internet Security System.
- The college has approved an IT policy for managing both internal and external information security, and prompt action is taken on computer-related complaints within 24 hours.
- Each computer and laptop is equipped with properly installed anti-virus software such as Microsoft Security Essential and Quick Heal to ensure security and protection.
- Special security measures are in place for the server, including high-security passwords and dedicated software, and the server room is well-equipped with security measures.
- Regular upgrades and servicing of server machines are carried out, and various departments and research laboratories are equipped with Online UPS and Offline UPS systems.
- Spare parts and accessories are maintained in stock for immediate replacement in the departments.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	Nil

4.3.2 - Student - Computer ratio

Number of Students	Number of Computers
5865	345

File Description	Documents
Upload any additional information	No File Uploaded

4.3.3 - Bandwidth of internet connection in the Institution and the number of students on campus

A. 50 Mbps

File Description	Documents
Details of bandwidth available in the Institution	View File
Upload any additional information	No File Uploaded

4.3.4 - Institution has facilities for e-content development: Facilities available for e-content development Media Centre Audio-Visual Centre Lecture Capturing System (LCS) Mixing equipments and software for editing

A. All four of the above

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	Nil
List of facilities for e-content development (Data Template)	View File

4.4 - Maintenance of Campus Infrastructure

4.4.1 - Expenditure incurred on maintenance of physical and academic support facilities, excluding salary component, during the year (INR in lakhs)

235.70906

File Description	Documents
Audited statements of accounts	View File
Upload any additional information	No File Uploaded

4.4.2 - There are established systems and procedures for maintaining and utilizing physical, academic and support facilities – classrooms, laboratory, library, sports complex, computers, etc.

Physical amenities: The College relies on the Public Works Department (PWD), the Social Sector, and the Electrical Sector of the Tamluk Division of the Government of West Bengal for civil work and extensive electrical work. For regular electrical work, the College depends on its own employees.

Academic facilities: Faculty members of Panskura Banamali College

(Autonomous) are appointed by the Higher Education Department of the Government of West Bengal under the supervision of the West Bengal College Service Commission.

The academic committee, finance committee, and UGC building committee are responsible for the overall academic planning and its execution at the College.

Decisions regarding the College library are made by the College Librarian, in collaboration with the library committee and the Principal. The College has an ICT committee to handle technical facilities.

The College conducts sports activities on two large playgrounds under the supervision of the necessary committees. Additionally, a variety of extracurricular activities are organized to enhance the morale and spirit of its students.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	Nil

STUDENT SUPPORT AND PROGRESSION

5.1 - Student Support

5.1.1 - Number of students benefitted by scholarships and freeships provided by the Government during the year

5642

File Description	Documents
Upload self-attested letters with the list of students receiving scholarships	View File
Upload any additional information	No File Uploaded

5.1.2 - Number of students benefitted by scholarships and freeships provided by the institution and non-government agencies during the year

25

File Description	Documents
Upload any additional information	No File Uploaded
Institutional data in prescribed format	View File

5.1.3 - The following Capacity Development and Skill Enhancement activities are organised for improving students' capabilities Soft Skills Language and Communication Skills Life Skills (Yoga, Physical fitness, Health and Hygiene) Awareness of Trends in Technology

A. All of the above

File Description	Documents
Link to Institutional website	Nil
Details of capability development and schemes	View File
Any additional information	No File Uploaded

5.1.4 - Number of students benefitted from guidance/coaching for competitive examinations and career counselling offered by the institution during the year

4484

File Description	Documents
Any additional information	View File
Number of students benefitted by guidance for competitive examinations and career counseling during the year (Data Template)	View File

5.1.5 - The institution adopts the following mechanism for redressal of students' grievances, including sexual harassment and ragging: Implementation of guidelines of

A. All of the above

statutory/regulatory bodies Creating awareness and implementation of policies with zero tolerance Mechanism for submission of online/offline students' grievances Timely redressal of grievances through appropriate committees

File Description	Documents
Minutes of the meetings of students' grievance redressal committee, prevention of sexual harassment committee and Anti-ragging committee	View File
Details of student grievances including sexual harassment and ragging cases	No File Uploaded
Upload any additional information	View File

5.2 - Student Progression

5.2.1 - Number of outgoing students who got placement during the year

69

File Description	Documents
Self-attested list of students placed	View File
Upload any additional information	No File Uploaded

5.2.2 - Number of outgoing students progressing to higher education

117

File Description	Documents
Upload supporting data for students/alumni	No File Uploaded
Details of students who went for higher education	View File
Any additional information	No File Uploaded

5.2.3 - Number of students qualifying in state/ national/ international level examinations during the year

5.2.3.1 - Number of students who qualified in state/ national/ international examinations (e.g.: IIT-JAM/NET/SET/JRF/ GATE /GMAT /CAT/ GRE/ TOEFL/Civil Services/State government examinations) during the year

41

File Description	Documents
Upload supporting data for students/alumni	View File
Any additional information	No File Uploaded

5.3 - Student Participation and Activities

5.3.1 - Number of awards/medals for outstanding performance in sports and/or cultural activities at inter-university / state /national / international events (award for a team event should be counted as one) during the year

2

File Description	Documents
e-copies of award letters and certificates	View File
Any additional information	No File Uploaded

5.3.2 - Presence of an active Student Council and representation of students in academic and administrative bodies/committees of the institution

The College administration and Student Council maintain a close and positive relationship in all activities. The college has a dynamic Students Council, which represents all college students. Each academic year, Panskura Banamali College Students Council conducts elections for its office bearers under the guidance of the Principal and the Teacher's Representative of the Governing Body. The college encourages students to actively participate in various co-curricular activities, extracurricular activities, social programs, Games and Sports, and community-based activities. The student council holds meetings for various purposes, where all the student representatives and office holders engage in productive discussions. Some of the college's important administrative committees include members of the council. The council takes an active part in the annual sports and cultural events. Various bodies such as NCC, NSS, Anti-Ragging Cell, Womens Cell, Grievance Cell, Placement Cell, and others all play crucial roles and receive positive responses from students. The College's NSS unit and the Student Council

collaborate harmoniously to organize annual Blood Donation Camps and Thalassemia screening or health check-up camps at the college.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	Nil

5.3.3 - Number of sports and cultural events / competitions organised by the institution

55

File Description	Documents
Report of the event	No File Uploaded
List of sports and cultural events / competitions organised per year	View File
Upload any additional information	No File Uploaded

5.4 - Alumni Engagement

5.4.1 - The Alumni Association and its Chapters (registered and functional) contribute significantly to the development of the institution through financial and other support services

Alumni have been instrumental in backing their alma maters during the COVID-19 pandemic, exhibiting resilience, unity, and a dedication to the well-being of their institutions. Presently, alumni have taken the lead in arranging virtual networking events and educational webinars to maintain community connections and involvement. These virtual initiatives have created avenues for alumni to exchange knowledge, expertise, and resources with current students. Many alumni have supported students in various ways, such as providing mobile phones for underprivileged students, offering financial assistance to students with parents working as daily laborers, delivering career guidance through virtual platforms, extending health support to local students, and facilitating networking connections to aid students in their academic and professional journeys. The engagement of alumni reflects a commitment to the institution's mission and an acknowledgment of the importance of sustaining its operations and supporting its members during challenging times.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional Information	Nil
5.4.2 - Alumni's financial contribution during the year	E. <2 Lakhs
File Description	Documents
Upload any additional information	No File Uploaded
GOVERNANCE, LEADERSHIP AND MANAGEMENT	
6.1 - Institutional Vision and Leadership	
6.1.1 - The governance of the institution is reflective of an effective leadership in tune with the vision and mission of the Institution	
<p>The effective leadership of Panskura Banamali College is heavily influenced by its governance, which aligns with the college's vision and mission. To achieve effective governance, it is essential to clearly define roles and responsibilities, establish accountability mechanisms, make decision-making processes transparent, and adhere to the principles outlined in the college's vision and mission. Effective governance requires a competent governing body that represents the institution's stakeholders and offers diverse perspectives. This governing body sets the strategic direction and addresses challenges, requiring strong leadership skills to guide the college in the right direction.</p> <p>Another crucial aspect of effective governance at the college involves creating clear policies and procedures to guide decision-making and ensure accountability at all levels. Additionally, effective governance entails promoting transparency and open communication within the institution, keeping all stakeholders informed about decisions, policies, and initiatives. This fosters trust and credibility, ensuring that everyone is aligned with the college's direction.</p> <p>Ultimately, effective leadership governance at the college is dedicated to upholding the values and principles outlined in the policy. This commitment ensures that governance structures and</p>	

processes are in line with the college's strategic goals and objectives, positively impacting its stakeholders.

File Description	Documents
Upload any additional information	View File
Paste link for additional Information	https://panskurabanamalicollege.org/mission.php

6.1.2 - Effective leadership is reflected in various institutional practices such as decentralization and participative management

The college fosters an environment conducive to meeting all its requirements through decentralization and participative management. Decision-making authority in the college is not limited to a few executives, as it practices a decentralized mode of management.

Various administrative positions such as COE, IQAC, Coordinator, ERP, and Conveners of sub-committees have been established.

Heads/Coordinators of departments, Coordinators of Student Support Services, and centers of excellence have been granted decision-making privileges, with final resolutions being made later.

Regular meetings are held between Administrators and Officials, Heads/Coordinators, and Teaching and Non-teaching staff to facilitate regular exchange of ideas.

The college actively seeks feedback from students, teachers, Heads, Coordinators, Parents, Alumni and conveners, and encourages supportive management.

Faculty members are represented in committees and subcommittees set up by the governing body, such as the Grievance Redressal Cell, Anti-Ragging Committee, Finance Committee, and Internal Complaints Committee.

The college has achieved success in various areas such as academics, ICT-based activities, Infrastructure Development, Research, Extension, Collaborations, Guidance and Counseling, Mentoring, and Gender and Social equity activities, inspired by the Heads/Coordinators.

File Description	Documents
Upload strategic plan and deployment documents on the website	View File
Upload any additional information	View File
Paste link for additional Information	https://panskurabanamalicollege.org/rules-and-regulations.php

6.2 - Strategy Development and Deployment

6.2.1 - The institutional Strategic/ Perspective plan has been clearly articulated and implemented

The college has taken steps to ensure that its strategic plan is effectively communicated and executed, resulting in improved performance and the attainment of its long-term objectives. Panskura Banamali College (Autonomous), a highly esteemed educational institution in West Bengal, has consistently excelled in overcoming adversities. It's no surprise that in this instance as well, the College administration, in collaboration with the IQAC Coordinator, the Secretary of the Teachers' Council, and the Heads of all Departments, compiled a list of students lacking the financial resources for mobile data usage in their online classes, whether due to the pandemic or other reasons. Subsequently, the Students' Affairs subcommittee was tasked with providing students with data packs, contingent on the submission of adequate online documentation, to enable their participation in the College's online classes. Some departments, following virtual meetings among themselves, even went to the extent of purchasing smart phones for disadvantaged students to facilitate their participation in the online classes. These smart phones were procured using funds pooled together by the faculty members for this purpose.

File Description	Documents
Strategic Plan and deployment documents on the website	View File
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.2.2 - The functioning of the various institutional bodies is effective and efficient as visible from the policies, administrative set-up, appointment and service rules, procedures, etc.

The institutional bodies function effectively, carrying out regular fruitful work through diverse policies, administrative structures, appointments, and service regulations.

The institution has a formal organizational hierarchy, with the Governing Council making essential decisions such as policies, introducing new courses, appointing staff, and developing infrastructure.

The academic administrative operations of the college are overseen by the Principal, IQAC Co-ordinator, and Teacher Council Secretary.

The Controller of Examinations administers examinations and releases results according to the UGC schedule. The IQAC, under the Principal's leadership, ensures the quality assurance and enhancement of academic activities. The Librarian is responsible for expanding the collection of books, journals, and library resources for the benefit of faculty and students.

Various sub-committees such as the Best Practices cell, Placement cell, Anti Ragging Cell, and Grievance Redressal cell work tirelessly for the improvement of the college. The Academic Council regularly convenes to design the curriculum framework, approved by the Board of Studies of different departments. The Finance Committee handles the financial matters of the College to ensure its smooth operation.

File Description	Documents
Paste link to Organogram on the institution webpage	https://panskurabanamalicollege.org/Organogram.pdf
Upload any additional information	View File
Paste link for additional Information	https://panskurabanamalicollege.org/6.4.3%20code%20of%20conduct_service%20rule.pdf

6.2.3 - Implementation of e-governance in areas of operation: Administration Finance and Accounts Student Admission and

A. All of the above

Support Examination

File Description	Documents
ERP (Enterprise Resource Planning) Document	No File Uploaded
Screen shots of user interfaces	No File Uploaded
Details of implementation of e-governance in areas of operation	No File Uploaded
Any additional information	View File

6.3 - Faculty Empowerment Strategies

6.3.1 - The institution has effective welfare measures for teaching and non-teaching staff and avenues for their career development/ progression

The College has been enrolled in the West Bengal Health Scheme since 2010 to provide medical treatment for its employees. All College employees are included in the regulations for the General Provident Fund and the Group Insurance Savings Scheme, which can be extended to their family members in the event of the employee's death while still employed, provided the family members make a request through appropriate channels on humanitarian grounds. Employees also have the option to request advances before the major festivals of their respective communities. Additionally, the state government provides bonuses to certain employees before Durga Puja and Eid, the most widely celebrated religious festival in West Bengal.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	https://wbhealthscheme.gov.in

6.3.2 - Number of teachers provided with financial support to attend conferences / workshops and towards payment of membership fee of professional bodies during the year

0

File Description	Documents
Upload any additional information	No File Uploaded
Details of teachers provided with financial support to attend conference, workshops etc during the year (Data Template)	No File Uploaded

6.3.3 - Number of professional development / administrative training programmes organized by the Institution for its teaching and non-teaching staff during the year

25

File Description	Documents
Reports of the Human Resource Development Centres (UGC HRDC/ASC or other relevant centres)	No File Uploaded
Upload any additional information	No File Uploaded

6.3.4 - Number of teachers who have undergone online/ face-to-face Faculty Development Programmes during the year: (Professional Development Programmes, Orientation / Induction Programmes, Refresher Courses, Short-Term Course, etc.)

10

File Description	Documents
Summary of the IQAC report	View File
Reports of the Human Resource Development Centres (UGC ASC or other relevant centers)	View File
Upload any additional information	View File

6.4 - Financial Management and Resource Mobilization

6.4.1 - Institution conducts internal and external financial audits regularly

The College Governing Body establishes committees to ensure the smooth operation of Academic, Administrative, and Financial Management. The external financial audit is conducted in compliance with recognized auditing standards in India. The statutory audit for the fiscal year 2020-2021 was carried out by the designated government agency. The audit encompassed the

balance sheet, general fund, income and expense, and receipt and payment accounts. The internal auditor, authorized by the Governing Body, conducted the annual financial audit with the assistance of the Finance Officer and members of the Accounts section. Upon completion of the statutory audit procedure, the institution will be assured of compliance with various regulations by the internal auditor.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	Nil

6.4.2 - Funds / Grants received from non-government bodies, individuals, and philanthropists during the year (not covered in Criterion III and V) (INR in lakhs)

0

File Description	Documents
Annual statements of accounts	No File Uploaded
Details of funds / grants received from non-government bodies, individuals, philanthropists during the year	No File Uploaded
Any additional information	No File Uploaded

6.4.3 - Institutional strategies for mobilisation of funds and the optimal utilisation of resources

The institution has formulated plans to raise funds and efficiently manage resources while maintaining financial transparency.

The college has established a strategy to meet its financial needs through annual budgets that ensure the implementation of resource mobilization policies.

Prior to the start of the academic year, each department communicates its funding requirements to the finance committee, which then prepares the annual budget.

This budget is presented to the governing body for approval. The institution secures funds from tuition fees, hostel fees, and sponsorship for students participating in workshops, conferences,

and departmental seminars, alumni contributions, donations from individuals, corporate sponsors, and well-wishers.

As a government-aided college, it receives funding from both the Central and State Governments, and the utilization of each fund is approved by the finance committee.

The annual budget is prepared by the Heads of Departments (HoDs) and the Principal, and then approved by the college's Governing Body.

The college has established a system for both external and internal audits. At the end of each year, financial reports are finalized and submitted with the audit report for approval by the Governing Body.

File Description	Documents
Upload any additional information	View File
Paste link for additional Information	Nil

6.5 - Internal Quality Assurance System

6.5.1 - Internal Quality Assurance Cell (IQAC) has contributed significantly for institutionalizing quality assurance strategies and processes visible in terms of incremental improvements made during the preceding year with regard to quality (in case of the First Cycle): Incremental improvements made during the preceding year with regard to quality and post-accreditation quality initiatives (Second and subsequent cycles)

1. The IQAC plays a significant role in establishing quality assurance strategies and processes, fostering a culture of excellence, continuous improvement, and accountability within the college, thus contributing significantly to institutionalizing these practices.

2. Quality Assurance Committees aid in the formulation and implementation of quality assurance policies and procedures at the institutional level, ensuring consistent standards across all departments and units.

3. Regular assessments and evaluations of academic programs and student learning outcomes are conducted by the IQAC to identify areas for improvement and implement necessary changes.

4. Faculty and staff are encouraged by the IQAC to participate in professional development activities and research projects to enhance their skills and expertise, thus promoting a culture of continuous improvement.

5. The IQAC facilitates the gathering and analysis of data related to various aspects of the institution, such as student enrollment, faculty qualifications, and infrastructure, to inform decision-making and planning processes.

6. Collaboration with external accreditation bodies and regulatory agencies is done by the IQAC to ensure that the institution complies with all relevant standards and requirements for quality assurance.

7. The IQAC is instrumental in supporting the development of institutional research capabilities, including the establishment of a research ethics committee and the implementation of research integrity policies to ensure the quality and accountability of research activities.

8. Promoting transparency and accountability in institutional governance is a key role played by the IQAC, ensuring the involvement of key stakeholders in decision-making processes.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	Nil

6.5.2 - The institution reviews its teaching-learning process, structures and methodologies of operation and learning outcomes at periodic intervals through its IQAC as per norms

The IQAC reviews the online feedback given by the graduating undergraduate and postgraduate students of the College during their final semesters. Feedback forms were sent to the students in batches via email. After the feedback was submitted online, the IQAC analyzed and compiled a report. The student responses were then forwarded to the Heads of the Departments, librarians, and others for necessary actions to improve the overall performance of the College.

The IQAC and the Principal collaborate to create an academic calendar outlining the annual activities of Panskura Banamali

College (Autonomous). The departments are given the flexibility to plan their academic yearly schedules accordingly. The calendar includes holidays, dates for online parent-teacher meetings, and dates for important events hosted by the College, many of which are currently conducted online.

The College, along with the departments, endeavors to adhere to the academic calendar. After the academic session concludes, the departments are asked to provide a list of the activities they have carried out. Subsequently, an online academic audit is conducted and approved by Vidyasagar University, the affiliating parent University of Panskura Banamali College (Autonomous).

File Description	Documents
Upload any additional information	View File
Paste link for additional information	https://panskurabanamalicollege.org/academic-calander.php

6.5.3 - Quality assurance initiatives of the institution include Regular meeting of the IQAC Feedback collected, analysed and used for improvement of the institution Collaborative quality initiatives with other institution(s) Participation in NIRF Any other quality audit recognized by state, national or international agencies (such as ISO Certification)

A. Any 4 or all of the above

File Description	Documents
Paste the web link of annual reports of the Institution	Nil
Upload e-copies of accreditations and certification	No File Uploaded
Upload details of quality assurance initiatives of the institution	View File
Upload any additional information	View File

INSTITUTIONAL VALUES AND BEST PRACTICES

7.1 - Institutional Values and Social Responsibilities

7.1.1 - Measures initiated by the Institution for the promotion of gender equity during the year

After the COVID-19 pandemic, the College decided that an online course on empowering women in the Indian context would be hosted by its English Department. The course provided undergraduate students with education on gender social constructs, women's rights according to the Indian Penal Code, and methods for women to resist patriarchal violence within the Indian nation-state.

Acknowledging the challenges women encounter and the associated hardships, the College installed two vending machines and incinerators in its two common rooms to accommodate its female students. This action aligns with the College's longstanding commitment to being highly attuned to the needs of female students.

File Description	Documents
Upload any additional information	View File
Paste link for additional Information	https://panskurabanamalicollege.org/index.php

7.1.2 - The Institution has facilities for alternate sources of energy and energy conservation: Solar energy Biogas plant Wheeling to the Grid Sensor-based energy conservation Use of LED bulbs/ power-efficient equipment

A. Any 4 or All of the above

File Description	Documents
Geotagged Photographs	View File
Any other relevant information	View File

7.1.3 - Describe the facilities in the institution for the management of the following types of degradable and non-degradable waste (within a maximum of 200 words)

The degradable and non-degradable waste are initially separated into specific trash bins and then disposed of separately to the Panskura Municipal. Biological waste disposal is conducted in bioscience laboratories using specific methods that involve autoclaving microbial strains. Disposable petri plates are utilized to ensure they can be destroyed by heat before disposal.

Waste generated from the chemistry laboratory is neutralized using acid or alkali before disposal. In addition, campus wastes are managed in the following ways:

Solid waste management involves collecting vegetable waste from the kitchen, which is then placed in a large compost pit near the hostel kitchen to produce organic manure.

Zero littering on the college campus is practiced by promoting the use of jute and paper bags, raising awareness through campaigns, and strategically placing waste bins.

Liquid waste management involves disposing of wastewater from sanitary facilities and laboratories into septic tanks, and using the combined effluents with canteen wastewater for gardening and watering trees.

Excess wastewater is directed into a natural drain near the college campus. E-waste is disposed of through vendors after the end of its useful life. Biomedical waste, including plastic disposables and liquid waste, is collected, stored, and eventually sent for disposal treatment.

File Description	Documents
Relevant documents like agreements/MoUs with Government and other approved agencies	View File
Geotagged photographs of the facilities	No File Uploaded
Any other relevant information	View File

7.1.4 - Water conservation facilities available in the Institution: Rain water harvesting Bore well /Open well recharge Construction of tanks and bunds Waste water recycling Maintenance of water bodies and distribution system in the campus

B. Any 3 of the above

File Description	Documents
Geotagged photographs / videos of the facilities	View File
Any other relevant information	No File Uploaded

7.1.5 - Green campus initiatives include

7.1.5.1 - The institutional initiatives for greening the campus are as follows:

- 1. Restricted entry of automobiles**
- 2. Use of bicycles/ Battery-powered vehicles**
- 3. Pedestrian-friendly pathways**
- 4. Ban on use of plastic**
- 5. Landscaping**

A. Any 4 or All of the above

File Description	Documents
Geotagged photos / videos of the facilities	View File
Various policy documents / decisions circulated for implementation	No File Uploaded
Any other relevant documents	View File

7.1.6 - Quality audits on environment and energy undertaken by the institution

7.1.6.1 - The institution's initiatives to preserve and improve the environment and harness energy are confirmed through the following:

- 1. Green audit**
- 2. Energy audit**
- 3. Environment audit**
- 4. Clean and green campus recognitions/awards**
- 5. Beyond the campus environmental promotional activities**

A. Any 4 or all of the above

File Description	Documents
Reports on environment and energy audits submitted by the auditing agency	No File Uploaded
Certification by the auditing agency	View File
Certificates of the awards received	View File
Any other relevant information	View File

7.1.7 - The Institution has a disabled-friendly and barrier-free environment: Ramps/lifts for easy access to classrooms and centres Disabled-friendly washrooms Signage including tactile path lights, display boards and signposts Assistive technology and facilities for persons with disabilities: accessible website, screen-reading software, mechanized equipment, etc. Provision for enquiry and information: Human assistance, reader, scribe, soft copies of reading materials, screen reading, etc.

B. Any 3 of the above

File Description	Documents
Geotagged photographs / videos of facilities	View File
Policy documents and brochures on the support to be provided	No File Uploaded
Details of the software procured for providing assistance	No File Uploaded
Any other relevant information	No File Uploaded

7.1.8 - Describe the Institutional efforts/initiatives in providing an inclusive environment i.e. tolerance and harmony towards cultural, regional, linguistic, communal, socio-economic and other diversities (within a maximum of 200 words).

Panskura Banamali College (Autonomous) organizes an annual Basanta Utsab, a festival of colors, inspired by Rabindranath Tagore's vision of uniting communities in a brotherly manner. The College conducted departmental gatherings to honor Rabindranath Tagore's birth anniversary, where students showcased their

talents by singing Tagore's songs and reciting his poems, demonstrating cultural resilience across communities during a challenging time. The English Department collaborated with a theatre group to present an online play depicting the struggles of life during a pandemic. The play successfully brought audiences together virtually, transcending cultural and religious differences. The College also organized online celebrations for International Mother Language Day, emphasizing the preservation of students' cultural traditions against all odds. Additionally, it hosted online Ambedkar Jayanti celebrations to take a stand against untouchability.

File Description	Documents
Supporting documents on the information provided (as reflected in the administrative and academic activities of the Institution)	View File

7.1.9 - Sensitization of students and employees of the institution to constitutional obligations: values, rights, duties and responsibilities of citizens:

The College emphasizes the importance of instilling an understanding of rights and responsibilities in students, in accordance with the Constitution of India. The NCC and NSS units of the College work with various organizations to engage in different activities on a regular basis. On August 15, 2022, the NSS unit visited the office of the Magistrate of East Midnapore district in Tamluk to fulfill its constitutional duties and celebrate Indian Independence Day on behalf of the district. The Political Science Department of the College marked its annual Constitution Day to rekindle a sense of citizenship among the students as part of their preparation for life. Additionally, the Department continued to deliver its course on the Constitution of India online to raise awareness among students about the importance of voting as they transition into adult citizens of India. Constitution of India online to raise awareness among students about the importance of voting as they transition into adult citizens of India.

File Description	Documents
Details of activities that inculcate values necessary to transform students into responsible citizens	View File
Any other relevant information	No File Uploaded

7.1.10 - The institution has a prescribed code of conduct for students, teachers, administrators and other staff and conducts periodic sensitization programmes in this regard: The Code of Conduct is displayed on the website There is a committee to monitor adherence to the Code of Conduct Institution organizes professional ethics programmes for students, teachers, administrators and other staff Annual awareness programmes on the Code of Conduct are organized

A. All of the above

File Description	Documents
Code of Ethics - policy document	View File
Details of the monitoring committee composition and minutes of the committee meeting, number of programmes organized, reports on the various programmes, etc. in support of the claims	View File
Any other relevant information	View File

7.1.11 - Institution celebrates / organizes national and international commemorative days, events and festivals

The college campus celebrates national festivals and the birth anniversaries of great Indian personalities every year to instill values and patriotism in the students. Activities such as flag-hoisting, walks, essay writing, and elocution form part of these celebrations. Inspirational speeches by eminent personalities are organized to motivate both staff and students on these special days. The college also observes significant days like World Environment Day, International Yoga Day, Independence Day, Republic Day, Netaji Subhas Chandra Bose's Birthday, Pandit Iswar Chandra Vidyasagar's Birthday, Kaviguru Rabindranath Tagore's

Birthday, and the Birth Anniversaries of Dr. Sarvapalli Radhakrishnan, Mahatma Gandhi, and Swami Vivekananda.

File Description	Documents
Annual report of the celebrations and commemorative events for during the year	View File
Geotagged photographs of some of the events	View File
Any other relevant information	View File

7.2 - Best Practices

7.2.1 - Provide the weblink on the Institutional website regarding the Best practices as per the prescribed format of NAAC

Best Practices I

Title:The trees in the college had QR codes attached to them

Best Practices-2

Title: Social Commitment and Community Outreach.

File Description	Documents
Best practices in the Institutional website	https://panskurabanamalicollege.org/Best%20Practice%202022-2023.pdf
Any other relevant information	Nil

7.3 - Institutional Distinctiveness

7.3.1 - Highlight the performance of the institution in an area distinct to its priority and thrust (within a maximum of 200 words)

1. Equipping students with the necessary skills to navigate the challenging job markets in India is the primary focus of the College.

2. Students pursue higher education with the aim of acquiring essential entrepreneurial skills.

3. One of the key focuses of our autonomous college, situated in a coastal region, is the study of the coastal environment.

4. Panskura Banamali College (Autonomous) is situated in a remote and economically disadvantaged area of West Bengal, and has made notable cultural and political contributions.

5. The College takes pride in being a regional institution in the district of Midnapore, as evidenced from 2020-2021 when its research center identified the cultural traditions of Midnapore as a key area of focus. Postgraduate students working on theses were also encouraged to explore issues related to Midnapore.

File Description	Documents
Appropriate link in the institutional website	https://panskurabanamalicollege.org/IQAC_Distinctiveness.php
Any other relevant information	View File

7.3.2 - Plan of action for the next academic year

1. The College has maintained its tradition of hosting seminars by organizing webinars and online workshops. It plans to resume hosting of more seminars and conferences during upcoming session.

2. Additionally, with the approval of proposals for additional courses and skill-enhancement programs, departments will promptly commence offering these courses online and introduced more value added courses.

3. The College is also in the process of establishing an incubation hub to foster innovative ecosystems.

4. The College administration has also decided to continue observing important days such as World Environment Day, International Yoga Day, Republic Day, Independence Day, etc., albeit in an online format.

5. Initiatives to be taken to establish the Research Center in Arts and Humanities affiliated to Vidyasagar University to improve the academic quality of the college.

6. Continuing academic, environmental and energy audits to keep the campus clean and green.